

REPUBLIC OF CAMEROON
Peace - Work - Fatherland

MINISTRE DE LA DECENTRALISATION
ET DU DEVELOPPEMENT LOCAL

REGION DU NORD OUEST
DEPARTEMENT DE LA MOMO
COMMUNE DE MBENGWI
B.P 02 MBENGWI

EMAIL : mbengwicouncil007@gmail.com
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REPUBLIQUE DU CAMEROUN
Paix - Travail - Patrie

MINISTRY OF DECENTRALISATION
AND LOCAL DEVELOPMENT

NORTH WEST REGION
MOMO DIVISION
MBENGWI COUNCIL
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MBENGWI COUNCIL INTERNAL TENDERS' BOARD

OPEN NATIONAL INVITATION TO TENDER, EMERGENCY PROCEDURE
N° 01 /ONIT/MC/ITB/2024 OF 07/02/2024
FOR THE REHABILITATION OF ROAD FROM NGARIFUM TO SAMTABENG
JUNCTION PHASE I IN NYGEN MBO VILLAGE, MBENGWI SUB DIVISION,
MOMO DIVISION, NORTH-WEST REGION.

CONTRACTING AUTHORITY
: THE MAYOR OF MBENGWI COUNCIL

FUNDING: MINADER PUBLIC INVESTMENT BUDGET Exercise 2024

AUTHORIZATION N°:

IMPUTATION:

Name of project	Amount of project	Amount of bid bond	Cost of tender file :
Rehabilitation of road from Ngarifum to Samtabeng junction phase I	23 000 000F CFA	460 000F CFA	40 000F CFA

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N° 01 /ONIT/MC/ITB/2024 OF 07/02/2024
FOR THE REHABILITATION OF ROAD FROM NGARIFUM TO SAMTABENG
JUNCTION PHASE I IN NGYEN MBO, MBENGWI SUB DIVISION, MOMO
DIVISION, NORTH-WEST REGION.

PROJECT OWNER/ DELEGATED CONTRACTING AUTHORITY
: THE MAYOR OF MBENGWI COUNCIL

FUNDING: MINADER PUBLIC INVESTMENT BUDGET Exercise 2024

AUTHORIZATION N°:

IMPUTATION:

PART 01
TENDER NOTICE /AVIS D'APPEL D'OFFRES

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MBENGWI COUNCIL INTERNAL TENDERS' BOARD

**"OPEN NATIONAL INVITATION TO TENDER, EMERGENCY PROCEDURE
N° 01 /ONIT/MC/ITB/2024 OF 07/02/2024
FOR THE REHABILITATION OF ROADS FROM NGARIFUM TO SANTABENG JUNCTION
PHASE I IN NGYEN MBO, MBENGWI SUB DIVISION, MOMO DIVISION, NORTH-WEST
REGION.**

FUNDING : PIB MINADER 2024

Name of project	Amount of project	Amount of bid bond	Cost of tender file :
Rehabilitation of road from Ngarifum to Santabeng junction phase I	23 000 000F CFA	460 000F CFA	40 000F CFA

1. Subject of the invitation to tender

The Mayor of Mbengwi Council/Delegated Contracting Authority, on behalf of the Republic of Cameroon, hereby launches an open invitation to tender, for the REHABILITATION OF ROAD FROM NGARIFUM TO SANTABENG JUNCTION PHASE I IN NGYEN MBO VILLAGE, MBENGWI SUB DIVISION MOMO Division, and North-West Region. It is a single lot.

The works include the following:

Lot 100: Installation ;

Lot 200: Clearing/Leveling;

Lot 300: Engineering structures;

3. Participation

Participation is open under the same conditions to all Cameroonian companies and business concerned that have proven experience in the field of building construction and civil engineering in general.

4. Financing

The works, subject of this invitation to tender, shall be financed by the Public Investments Budget MINADER 2024.

5. Consultation of the tender file

The tender file may be consulted at the Mbengwi council office (SIGAMP) during working hours, as soon as this tender notice is published.

6. Acquisition of the tender file

The tender file may be acquired from the Mbengwi council office (SIGAMP), ARMP and other relevant structures upon presentation of a non refundable Mbengwi council treasury receipt of **40 000 (forty thousand) FCFA**. Such a receipt shall identify the payer as representing the company that wants to participate in the tender.

7. Presentation of the tender file

The tender file in three (03) volumes shall be enclosed in three sealed envelopes.

- Envelope A containing the administrative documents (Volume 1);
- Envelope B containing the technical offer (Volume 2);
- Envelope C containing the financial offer (Volume 3).

The three volumes shall then be enclosed in a single sealed envelope bearing only the reference of the tender in question. The different documents of each offer shall be numbered as indicated in the tender and separated by dividers of the same colour.

8. Submission of the tender file

Each offer or bid drafted in English or French in seven (07) copies including the original and six (06) copies marked as such in accordance with the prescriptions of the tender file should be submitted against a receipt at the Mbengwi council office not later than 27/02/2024 at 10 a.m local time and should carry the inscription:

**“OPEN NATIONAL INVITATION TO TENDER, EMERGENCY PROCEDURE
N° 01 /ONIT/MC/ITB/2024 OF 07/02/2024
FOR THE REHABILITATION OF ROADS FROM NGARIFUM TO SANTABENG JUNCTION
PHASE I IN NGYEN MBO, MBENGWI SUB DIVISION, MOMO DIVISION, NORTH-WEST
REGION.**

«To be opened only during the bid opening session »

The offers or the bids submitted after the stipulated deadline shall not be received.

9. Admissibility of bids

The bids not respecting the separation mode of the financial bid from the administrative and technical bids shall be rejected.

Any bid not in conformity with the prescription of this tender notice and tender file shall be declared inadmissible. Especially the absence of a bid bond of a first rate bank approved by the Ministry of Finance and valid for a period of thirty (30) days shall be rejected.

Least they are rejected, only the originals or certified true copies by the issuing service or administrative authorities of the administrative documents are accepted. They must obligatorily not be older than three (03) months and must be valid during the bid opening session.

10- Opening of bids

The opening of the bids in one phase shall be done on 27/02/2024 at 11a.m in the Conference Hall of the Mbengwi Council by the competent Tender Board.

Only bidders may attend or be duly represented by a person of their choice, who has full knowledge of the file and mandated in that capacity.

11- Submission of bids timeframe

Bidders have twenty one (21) days for the submission of their bids with effect of the date of publication of the tender notice.

12. Execution deadline

The maximum execution deadline shall be three (03) calender months, including the rainy season and other vagaries, with effect from the date of notification of the administrative order of work commencement.

13. Provisional Guarantee (Bid bond)

Each bidder must include in his administrative documents a bid bond issued by a first rate bank approved by the Ministry in charge of Finance featuring in the annex of the tender file of the sum of **460 000 (four hundred and sixty thousand) FCFA**.

The provisional deposit shall be automatically released not later than 30 (thirty) days following the expiry of the validity of the bids for bidders who shall not be retained. In the case where the bidder is awarded the jobbing order, the provisional deposit shall be released after the constitution of the final bond.

14. Evaluation of the bids

The evaluation of the bids shall be done in three (03) steps:

- 1st step: Verification of the conformity of the administrative file;
- 2nd step: Evaluation of the technical file;
- 3rd step: Analysis of the financial file.

The criteria of evaluation are the following:

14.1-Eliminatory criteria

14.1.1- Administrative documents

- Any offer not in conformity with the prescriptions of this tender file shall be declared inadmissible. Especially the lack of the provisional guarantee;
- Absence of a document in the administrative file;
- False declaration or falsified documents.

14.1.2- Technical file

- Incomplete or non compliant documents ;
- False declaration, forged or scanned documents;
- Non existence in the technical file of the rubric « organization, methodology and planning »
- Bidders with abandoned projects within the municipality will be eliminated
- Absence of the prefinancing capacity of at least seven million (7 000 000) F CFA.
- Technical assessment mark lower than 75% of "Yes".

14.1.3- Financial offer

- Incomplete financial offer;
- Non compliant documents;
- Omission of quantified unit price in the financial offer;
- Absence of break down price.
- Modification of the model break down unit price attached.

Essential criteria:

The technical offer of the bidder shall be assessed along the following lines:

S/N	Designation	MARKS
01	General Presentation of the offer: Document spirally bound, colour sheets separation, table of content, presentation of documents in the order given in this tender file, quality of document.	01
02	Quality of Requested staff: Qualifications, experience of personnel affected to the project, CV, NIC and attestation of availability signed and dated.	02
03	Technical equipment/material affected to the project: The company should justify the property of the necessary material to the execution of works.	03

04	Reference of the enterprise: <ul style="list-style-type: none"> Turnover in the past two years; Experience in road/public works 	02
05	Presence of the methodology of work execution	04
06	Presence of the prefinancing capacity	01

The note of the technical offer will be gotten by addition of marks for every criterion. Only the technical offer having gotten an equal or superior note to 75% of YES will be kept for the financial evaluation.

15. Award of the jobbing order

The jobbing order shall be awarded to the bidder whose bid is in conformity with the dispositions of the tender file and on the basis of the lowest bid and technical quality. (See article 99 of the public contracts code).

16. Period of validity of bids

The bidders shall remain committed to their bids during a period of (ninety) 90 days from the deadline set for the submission of bids.

17. Complementary information

Complementary technical information may be obtained every day during working hours from the Council office

MBENGWI, the

07 FEB 2024

The Mayor Mbengwi Council/Delegated Contracting Authority

Copies:

- ARMP (for publication and archives)
- Chairperson of TB (for information);
- Representative MINMAP TB
- Notice boards (for information).



THE MAYOR
MBENGWI
COUNCIL

Ndangwa Kenedy Akam

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Avis d'Appel d'Offres National Ouvert, en procedure d'urgence
N° 01 /AONO/MC/ITB/2024 du 07/02/2024

**POUR LES TRAVAUX DE REHABILITATION DE LA ROUTE DE NGARIFUM AU CARREFOUR
SAMTABENG PHASE I DANS LE VILLAGE DE NGYEN MBO, MBENGWI SUB DIVISION, Département du
MOMO, Région du Nord-Ouest.**

FINANCEMENT : BIP MINADER 2024

Nom du Projet	Montant du Projet	Montant caution provisoire	Montant d'achat du DAO
REHABILITATION DE LA ROUTE DE NGARIFUM AU CARREFOUR SAMTABENG PHASE I DANS LE VILLAGE DE NGYEN MBO	23 000 000F CFA	460 000F CFA	40 000F CFA

1.- Objet de l'Appel d'Offres

Le Maire de la commune de Mbengwi, Autorité Contractante, lance pour le compte de la Republique du Cameroun, un Appel d'Offres National Ouvert, en procedure d'urgence pour les travaux de **REHABILITATION DE LA ROUTE DE NGARIFUM AU CARREFOUR SAMTABENG PHASE I DANS LE VILLAGE DE NGYEN MBO**, dan le Département de la Momo.
C'est un seul lot :

2.- Consistance des travaux

Les prestations comprennent les opérations suivantes :

- Lot 100: Installation ;
- Lot 200: Cleaning and leveling;
- Lot 300: Engineering structures ;

3.- Participation

La participation est ouverte à l'égalité de conditions à toutes les sociétés et entreprises de droits camerounais ayant une expérience avérée dans le domaine des bâtiments et du génie civil en général.

4.- Financement

Les travaux, objet du présent Appel d'Offres, sont financés par **BUDGET D'INVESTISSEMENT PUBLIC MINADER, Exercice 2024.**

5.- Consultation du dossier d'Appel d'Offres

Le dossier d'appel d'offres peut être consulté aux heures ouvrables auprès de la Commune de Mbengwi, (SIGAMP), ARMP et autre structure legal dès publication du présent avis.

6.- Acquisition du dossier d'Appel d'Offres

Le dossier d'appel d'offres peut être obtenu aux heures ouvrables auprès de la Commune de Mbengwi, sur présentation d'une quittance de versement d'une somme non remboursable de **40 000 (quarante mille)** francs CFA au Trésor de la commune. Cette quittance devra identifier le payeur comme représentant l'entreprise désireuse de participer à l'Appel d'Offres.

7.- Présentation des offres

Les documents constituant chaque offre sont repartis en trois (03) volumes ci-après contenus dans une enveloppe fermée et scellée dont :

- L'enveloppe A contenant les pièces administratives (volume 1),
- L'enveloppe B contenant l'offre technique (volume 2),
- L'enveloppe C contenant l'offre financière (volume 3).

Les offres ainsi présentées seront placées sous simple enveloppe, fermée et scellée portant uniquement la mention de l'Appel d'Offres en cause. Les différentes pièces de chaque offre seront numérotées dans l'ordre du DAO et séparées par des intercalaires de même couleur.

8.- Remise des Offres

Chaque offre rédigée en Français ou en Anglais, en sept (07) exemplaires dont un (01) original et six (06) copies marquées comme telles, conformes aux prescriptions du Dossier d'Appel d'Offre, devra être déposée contre un récépissé sous plis fermé, dans les services de la Commune de Mbengwi, au plus tard le 27/02/2024 à 10 heures, heure locale et devront porter la mention:

Avis d'Appel d'Offres National Ouvert, en procédure d'urgence
N° 01 /AONO/ MC/ITB/2024 du 07/02/2024

**POUR LES TRAVAUX DE REHABILITATION DE LA ROUTE DE NGARIFUM AU CARREFOUR
SAMTABENG PHASE I DANS LE VILLAGE DE NGYEN MBO, MBENGWI SUB DIVISION, Département du
MOMO, Région du Nord-Ouest.**

Les offres parvenues après les dates et heure limites de dépôt des offres ne seront pas reçues.

9.- Recevabilité des offres

Les offres ne respectant pas le mode de séparation de l'offre financière, des offres administratives et techniques seront irrecevables.

Toute offre non conforme aux prescriptions du présent avis et du Dossier d'Appel d'Offres sera déclarée irrecevable. Notamment l'absence de la caution de soumission délivrée par une banque de premier ordre agréée par le Ministère chargé des Finances, valable pendant 21 jours au-delà du délai de validité des offres.

Sous peine de rejet, les autres pièces administratives requises devront être impérativement produites en originaux ou en copies certifiées conformes par le service émetteur ou une autorité administrative, datant de moins de trois (03) mois et valide le jour de l'ouverture des plis.

10.- Ouverture des offres

L'ouverture des offres aura lieu en un temps le 27/02/2024 à 11 heures précises dans la salle des Conférences de la Commune, par la Commission de Passation des marchés Compétente en présence des soumissionnaires.

Seuls les soumissionnaires peuvent assister à cette séance d'ouverture ou s'y faire représenter par une personne de leur choix ayant une parfaite connaissance du dossier et mandater à cet effet.

11.- Délai de réponse des soumissionnaires

Pour cet Appel d'Offres, le délai de réponse est fixé à vingt (21) jours calendaires aux entreprises désireuses d'y participer à compter de la date de publication de l'Avis d'Appel d'Offres.

12.- Délai d'exécution des travaux

Le délai global d'exécution des travaux est de quatre (03) mois calendaires. Ce délai comprend les périodes des pluies, toutes les intempéries et sujétions diverses et court à compter de la date de notification de l'ordre de service de commencer les travaux.

13.- Cautionnement Provisoire (Garantie de soumission)

Chaque soumissionnaire doit joindre à ses pièces administratives, une caution de soumission établie, selon le modèle indiqué dans le dossier d'Appel d'Offres, par une banque de premier ordre agréée par le Ministère des Finances et dont la liste figure en annexe d'un montant égal à **460 000 FCFA** () francs CFA.

Le cautionnement provisoire sera libéré d'office au plus tard (30) jours après l'expiration de la validité des offres pour les soumissionnaires n'ayant pas été retenus. Dans le cas où le soumissionnaire est attributaire de la lettre commande, le cautionnement provisoire sera libéré après constitution du cautionnement définitif.

14.- Evaluation des Offres

L'évaluation des offres se fera en trois (03) étapes :

- 1^{ère} étape : Vérification de la conformité du dossier administratif de chaque soumissionnaire ;
- 2^{ème} étape : Evaluation des offres techniques ;
- 3^{ème} étape : Analyse des offres financières.

Les critères d'évaluation des offres sont les suivants :

14.1-Critères éliminatoires

14.1.1-Pièces administratives

- Toute offre non conforme aux prescriptions du Dossier d'Appel d'Offres sera déclarée irrecevable. Notamment l'absence ou l'insuffisance de la caution provisoire de soumission.
- Absence d'une pièce administrative ;
- Fausse déclaration ou documents falsifiés.

14.1.2-Offres techniques

- Dossier incomplet ou pièces non conformes ;
- Fausse déclaration ou documents falsifiées ou scannés ;
- Non existence dans l'offre technique de la rubrique « organisation, méthodologie et planning » ;
- Soumissionnaire avec de projet abandonne dans la commune
- Absence d'une capacité de préfinancement d'au moins sept millions (7,000 000) francs CFA.
- De façon systématique, toute offre n'ayant pas atteint ou dépassé après évaluation technique, la barre de **75 %** du OUI sera écartée et non éligible à l'analyse financière ;

14.1.3-Offres financières

- Offre financière incomplète ;
- Pièces non conformes ;
- Omission dans l'offre financière d'un prix unitaire quantifié ;
- Absence d'un sous-détail de prix ;
- Modification du model du sous-détail de prix unitaire.

Critères essentiels

L'offre technique du soumissionnaire sera évaluée sur les éléments suivants :

N°	Désignation	Nombre de point
1	Présentation générale de l'offre : Reliure, Intercalaire de couleur et page de garde, Présentation de toutes les pièces dans l'ordre prescrit, Qualité du document.	01
2	Qualité du personnel : Qualifications, expérience du personnel affecté au projet, CV, CNI et attestation de disponibilité daté et signé.	02
3	Moyens techniques et matériels affectés au projet : L'entreprise devra justifier la propriété du matériel nécessaire à l'exécution des travaux.	03
4	Références de l'entreprise : <ul style="list-style-type: none"> ▪ Chiffes d'affaire des deux dernières années ; ▪ Expérience dans les travaux routière/public 	02
5	La présence de la Méthodologie d'exécution des travaux	04
06	La présence de la Capacité de préfinancement	01

La note de l'offre technique sera obtenue par addition des points pour chaque critère. Seule l'offre technique ayant obtenue une note égale ou supérieure à **75% du OUI** sera à l'évaluation financière.

15.- Attribution de la lettre commande

La lettre commande sera attribuée au soumissionnaire dont l'offre est conforme pour l'essentiel aux dispositions du Dossier d'Appel d'Offres, et qui a présenté l'offre évaluée la moins-disante et techniquement qualifiée, conformément à l'article 99 du Code des Marches Publics.

16.- Délai de validité des offres

Les soumissionnaires restent engagées par leurs offres pendant une période de 0) jours, à compter de la date limite fixée pour la remise des offres.

17.- Renseignements complémentaires

Les renseignements complémentaires d'ordre technique peuvent être obtenus tous les jours aux heures ouvrables auprès au SIGAMP.

MBENGWI, le 07 FEB 2024

Le Maire Commune Mbengwi (Autorité Contractante Delegue)



THE MAYOR
OF MBENGWI
COUNCIL

Ndangwa Kenedu Akam

Ampliations :

- ARMP (pour publication et archivage) ;
- Président CPM (pour information) ;
- Representent MINMAP a la TB
- Affichage.

PART 02
GENERAL REGULATIONS FOR THE INVITATION TO
TENDER (GRIT)

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GENERAL RUGULATION FOR THE INVITATION TO TENDER

A.-GENERALITIES

Article 1: Scope of the bid

- 1.1. The Mayor of Mbengwi Council hereinafter referred to as the Delegated Contracting Authority, launches an open national invitation to tender in emergency procedure for the execution of the work described in the special clauses of this call for tenders (RFP). It is referred as "the REHABILITATION OF ROADS FROM NGARIFUM TO SAMTABENG JUNCTION PHASE I IN NGYEN MBO
- 1.2. The successful bidder or contractor must complete the work within the period indicated in the RFP, and which runs from the date of notification of the service order (SO) to start the work.
- 1.3. In this present invitation to tender (LPO), the term "day" refer to a calendar day.

Article 2: Funding

The above works, subject of the present invitation to tender, are financed by the Public Investment Budget MINADER , Exercise 2024.

Article 3: Fraud and corruption

3.1. The Delegated Contracting Authority requires that bidders and contractors respect strictly the rules of professional ethics during the procurement process and execution of this JO. Under this principle:

- a. The following definitions are applicable:
 - I. Is guilty of "corruption" anyone who offers, gives, solicits or accepts any benefit to influence the action of a public official in the allocation or the execution of a jobbing order.
 - II. Is engaged in "fraudulent practices" anyone who distorts or misrepresents facts in order to influence the award or execution of a JO.
 - III. "Collusive practices" are any form of agreement between two or more bidders (with the knowledge of the Delegated Contracting Authority or not) to artificially maintain prices of the offers at a level not corresponding to those that would result from the competition.
 - IV. "Coercive practices" are any form of damage to persons or their property or threats against them to influence their action in the attribution or the execution of a JO.
- b. Shall reject any award proposal if it is proven that the proposed contractor is, directly or through an agent, convicted of corruption or engaged in fraudulent, collusive or coercive practices for the award of the said jobbing order

3.2. The Minister of Public Contracts, Authority in charge of public contracts may on a provisional basis, take a decision to band or suspend any bidder for a period not exceeding two (2) years, that is found guilty of influence, conflicts of interest, fraud, corruption or production of no-authentic documents in the bid submission, without prejudice to the criminal prosecution that could be engaged against him.

Article 4: Qualification of bidders

4.1. Bidders shall, as part of their bid:

- a. Submit a power of attorney.
- b. Submit all information (complete or update the information attached to their application for pre-qualification may have change, to the case where the candidates were the subject of a pre-

qualification) requested from bidders, in the OMPP, to establish their qualification to run the JO.

The following information is required if applicable:

- i. The production of certified balance sheets and a recent turnover figures.
- ii. Access to a credit line or provision of other resources;
- iii. Previous jobbing orders and ongoing contracts attributed;
- iv. On-going disputes;
- v. The availability of the necessary equipment.

4.2. The bids submitted by two or more grouped entrepreneurs (co-contracting) must meet the following conditions:

- a. The offer must include for each of the bidders in the co-contracting, all the information listed in section 4.1 above. The special regulation of the Call for Tender(SRCT) must specify the information to be provided by each Member of the Group;
- b. The nature of the group must be specified and justified by the production of a group agreement in good and due form;
- c. The Member of the Group designated to lead, shall represent all the enterprises engaged in the consortium in front of the Delegated Contracting Authority for the execution of the contract;
- d. In case of co-contracting, co-contractors share the amounts that are paid by the Delegated Contracting Authority in a single account; however, each company is paid by the Delegated Contracting Authority in a unique account, when it comes to a joint group.

4.3. Bidders must also submit detailed proposals to show that they conform to the technical specifications and the time frames specified in the special regulation of the Call for Tender.

4.4. Bidders requesting for a preferential margin, must provide all the information necessary to prove that they meet the eligibility criteria described in the special regulation of the Call for Tender.

4.5 The bidder must not have been excluded from bidding for public contracts.

Article 5: The site visit

5.1 Each bidder shall visit and inspect the site of the work and its surroundings and by himself, and under his own responsibility, gather all the information as may be necessary for the preparation of the bid and the performance of the work. An attestation of site visit shall be signed by the bidder. The observations of the bidder will be recorded in the site visit report annexed to the technical offer.

5.2 The Project Owner shall authorise the bidder and his employees or agents to enter the premises and the land for the said visit, but only on the express condition that the bidder, his employees and agents free the Project Owner, his employees and agents of any responsibility that may ensue and indemnify them if necessary and that they shall remain responsible for any deadly or corporal accident, loss or material damages, costs and fees incurred from this visit.

Article 6: Building materials, materials, supplies, equipment and authorised services

6.1 Building materials, the contractor's materials, supplies, equipment and services forming the subject of this contract must originate from countries meeting the criteria of origin defined in the Special Regulations of the invitation to tender and all expenditure done within the context of the contract shall be limited to the said building materials, materials, supplies, equipment and services.

6.2 Within the meaning of this 6.1 above, the term "originate" shall designate the place where the goods are extracted, cultivated, produced, manufactured and from where the services originate.

B. TENDER FILE

Article 7: Contents of tender file

7.1. The tender file describes the works, subject of the contract, establishes the consultation procedures of the contractors and special contract conditions. In addition to the amendment(s) published in conformity to article 8 of the General regulations of the invitation to tender (RGAO), it includes the following documents:

- 1) The invitation to tender written in French and English (AAO);
- 2) General Regulation of the invitation to tender (RGAO);
- 3) Special Regulation of the invitation tender (SRIT);
- 4) Specification of the Special Administrative Clauses (CCAP);
- 5) Specifications of the special Technical Clauses (CCTP);
- 6) Unit price schedule;
- 7) Bill of Estimates and Quantities;
- 8) Format of Sub-Detail of unit prices;
- 9) Drawings and other elements of the technical file;
- 10) Model engagement letter by bidder;
- 11) Model bid submission letter;
- 12) Model bid bond;
- 13) Model performance guarantee;
- 14) Model bank guarantee for the refund of start-up advance;
- 15) Model of draft contract;
- 16) Lists of banks of 1st order approved by the Ministry in charge of finance;
- 17) Table of references of the bidder;
- 18) Table of key materials and equipment of the contractor;
- 19) Model of qualification and experience of the key personnel responsible for enforcement of the contract.

7.2. The bidder must consider all of the regulations, forms, conditions and specifications contained in the Tender File. He is invited to provide all the information requested and to prepare a compliant offer in all aspects. Any deficiency can lead to the rejection of its offer.

Article 8: Clarification made to the tender file

8.1. Any bidder seeking clarification on the Tender File can apply to the Delegated Contracting Authority in writing at the address of the Delegated Contracting Authority indicated in the tender notice. The Delegated Contracting Authority will respond in writing to any request for clarification received at least fourteen (14) days before the date of depositing of bids.

A copy of the response of the Delegated Contracting Authority, indicating the question but not mentioning its author, is addressed to all bidders who purchased the Tender File.

8.2. Between the publication notice including the phase for the pre-qualification of candidates and the opening of the bids, any bidder who is aggrieved in the public contracts award procedure may petition to the Minister in charge of Public Contracts.

8.3. The appeal must be addressed to the Delegated Contracting Authority with copies transmitted to the Chairperson of the Tender Board and to the organ in charge of the regulation.

It must reach the Delegated Contracting Authority not later than fourteen (14) days before the date of opening of the bids.

8.4. The Delegated Contracting Authority has five (5) days to respond. The response is transmitted to MINMAP and to the organ in charge of the regulation.

Article 9: Modification of the tender file

9.1. The Delegated Contracting Authority can, at any time before the deadline of depositing of bids and for any reason, whether on its own initiative or in response to a request for clarification by a bidder, modify the tender file by publishing the amendment.

9.2. Any amendment so published will be an integral part of the tender file as presented in Article 6.1 of the RGAO and will be communicated in writing to all bidders who purchased the Tender File.

9.3. To give bidders sufficient time to take account of the amendment in the preparation of their bids, the Delegated Contracting Authority could extend the deadline of submission of bids, as much as necessary, the deadline for offers, in conformity with the provisions of section 19 of the RGAO.

C. PREPARATION OF BIDS

Article 10: Costs of submission

The candidate will bear all the costs associated with the preparation and presentation of his bids, and the Delegated Contracting Authority and the project owner are not responsible for any of these costs, or to settle them, regardless of the conduct or outcome of the tender procedure.

Article 11: Language of bid

The bid, all correspondences and all documents exchanged between the bidder and the Delegated Contracting Authority will be written in English or French.

Article 12: Composition of bid

12.1. The bidder's bid will include documents detailed in the Special Regulations of the invitation to tender, duly completed and grouped in three volumes:

a. Volume I: Administrative documents

It includes:

- I. All documents stating that the bidder:
 - Has complied with all declarations provided for by the laws and regulations in force;
 - Is current with his taxes, contributions, fees or levies of any kind whatsoever;
 - Is not in a State of liquidation or bankruptcy;
 - Is not caught by one of the prohibitions and disqualifications criteria provided for by the legislation in force.
- II. Bid bond(s) issued is in conformity with the provisions of article 15 of the present RGAO;
- III. A written confirmation authorizing the signatory of the bid to engage the bidder
- IV. The CCAP is duly initialed on each page and signed on the last page.
- V. Localization plan is duly signed by the authority concerned

b. Volume II: Technical File

It includes:

- I. Attestation of site visit and the site visit report with 3 pictures;
- II. Personnel: the contractor will present the competent technical staff and workers he intends to hire before the beginning of the work (attach to each staff CV signed by the candidate, certified copy of technical diploma, attestation of presentation of original and the attestation of availability signed by the candidate);

- III. Site equipment: The contractor shall justify the ownership and the State of the equipment necessary for the performance of the work (providing registration certificates, invoices and certificates of technical visit of rolling equipment);
- IV. References of the company (the contractor will provide contracts or Jobbing orders for similar work carried out as well as related minutes of reception);
- V. The technical note on the methodology of intervention of the work: the company will produce a technical note dated and signed providing all the information concerning the mode of execution of the works, the planning of intervention, the expected output, provision of materials or site materials, the potential advantages in terms of safety of the environment and the Organization of the company;
- VI. The CCTP duly initialed on each page and signed on the last page;
- VII. Attestation of solvency of the contractor.
- VIII. Commentaries (optional)
A commentary on the technical choices of the project and possible proposals

c. Volume 3: Financial File

It includes:

- I. The tender specimen form, in original drafted according to the model attached, stamped at the rate in force, signed and dated;
- II. The unit price schedule duly completed, with an indication of the unit price excluding VAT in letters and figures;
- III. Bill of estimates and quantities completed;
- IV. Sub-details of the different prices according to the model attached;

Bidders will therefore use the parts and models provided in the Tender File, subject to the provisions of section 16.2 of the RGAO on the other possible forms of bid security.

12.2. If, in conformity to the provisions of the RPAO, bidders bidding for several lots of the same invitation to tender, they can indicate the discount or rebates in case of allocation of more than one lot.

Article 13: Amount of bid

13.1. Unless otherwise indicated in the Tender File, the amount of the contract will cover all of the work described in section 1.1 of the RGAO, on the basis of the bill of quantity and cost estimates presented by the bidder.

13.2. The bidder will fill the unit and total price of all the items as well as the detail estimated quantities.

13.3. Subject to contrary provisions in the RPAO and CCAP, all the taxes and fees payable by the contractor in respect of the future contract, where otherwise, thirty (30) days before the deadline for submission of bids will be included in the bid prices and in the total amount of its offers.

13.4. If the terms of revision and/or updating of prices are provided in the JO, the date of establishment of the initial price and methods of review and/or discount price must be specified. Provided that any JO whose execution time is at most equal to one (1) year may not be the subject of price revision.

13.5. All unit prices shall be justified by sub-details established in accordance with the format proposed in section of sub detail for prices.

Article 14: Bid Currency and settlement

14.1. The amount of the JO is written entirely in CFA FRANCS. The amount of the bid, the unit price of the prices schedule and quantitative and estimated detail prices are labeled entirely in CFA FRANCS in the following manner:

- (a) Prices will be entirely denominated in CFA FRANCS. The bidder willing to spend money in other currencies for the execution of the work, will indicate in annex to the submission, the percentage of the amount of the offer required to cover needs in foreign currencies, without exceeding a maximum of three currencies of Member country of the institution financing the contract.
- (b) The exchange rates used by the bidder to convert its offer in national currency will be specified by the bidder in the annex of the submission. They will be applied for any payment in respect of the contract, so that no foreign exchange risk is supported by the winning bidder.

Article 15: Validity of bids

15.1. The bids shall remain valid for One hundred and Twenty (120) days. Any offer with validity less than this period will be rejected by the Delegated Contracting Authority.

15.2. In exceptional circumstances, the Delegated Contracting Authority may seek the consent of the bidder for an extension of the period of validity. The application and responses to be made will be in writing. The validity of the submission guaranty under article 15 of the RGAO will be similarly extended for a corresponding period. A bidder may refuse to extend the validity of the offer without losing its bid bond. A bidder who agrees for an extension will not be asked to modify its offer, or will be allowed to do so.

15.3. When there is no article in the contract for the revision of prices and the period of bid validity is extended over sixty (60) days to the date of notification of the contract award or of the service order to start work to the successful bidder, as provided in the CCAP, the effect of actualization is not taken into account for the purposes of the assessment.

Article 16: Guarantee of submission

16.1. In application of article 10 of the RGAO, the bidder will provide a bid bond of the amount specified in the OMPP, which will be an integral part of its bid.

16.2. The bid bond must be in conformity with the model presented in the Tender File.

16.3. Any bid not accompanied by an acceptable bid bond will be rejected by the Tenders' Board as no-compliant. The bid bond of a group must be established in the name of the agent mandated to submit the bid and each member of the grouping must be mentioned.

16.4. The bid bonds and bids of unsuccessful bidders shall be returned within a period of fifteen (15) days from the date of publication of the results.

16.5. The bid bond of the successful bidder shall only be released as soon as the latter has signed the JO and has provided the required performance guarantee.

16.6. The bid bond may be seized:

- a. If the bidder withdraws his bid during the period of validity;
- b. If the bidder selected:
 - ☐ Fails to fulfill its obligation to accept the contract pursuant to the results of award of the JO, or
 - ☐ Fails to provide the performance guarantee pursuant to section 30 of the RGAO.

Article 17: Form and signature of the bid

17.1. The bidder will prepare an original of the constituent documents of the bid described in section 11 of the RGAO, in a volume bearing clearly the indication "**ORIGINAL**". In addition, the bidder shall submit the number of copies required by the OMPP, bearing the indication "**COPY**". In case of discrepancy between the original and the copies, the original will be taken.

17.2. The original and all copies of the offer must be typed or written in eligible ink and will be signed by the person duly empowered to sign on behalf of the bidder. All pages of the bid including overleaf will be initialed by the person (s) mandated to sign the offer.

17.3. In the offer there shall be no amendment, deletion or overloading, unless such corrections are initialed by the signatories of the bid.

D. SUBMISSION OF BIDS

Article 18: Sealing and marking of bids

18.1. The bidder will place the original and copies of the constituent documents of the bids in two separate and sealed envelopes marked "**Original**" and "**Copy**", as the case may be. These envelopes will then be placed in an outer envelope which will also have to be sealed, but that should give no indication of the identity of the bidder.

18.2. The inner and outer envelopes

a. Will be addressed to the Delegated Contracting Authority as indicated in the OMPP;

b. Will bear the name of the project, the number of the invitation to tender in the OMPP, and the mention "To be opened only during the bid opening session" and also specify the lots.

18.3. The inner envelopes shall bear the name and address of the bidder to enable the Delegated Contracting Authority to return the offer sealed if it was submitted after the date and time limit under the provisions of article 19 of the RGAO or to satisfy the provisions of article 20 of the RGAO.

18.4. If the outer envelope is not sealed and marked as specified in sections 17.1. and 17.2. above, the Delegated Contracting Authority will not be responsible if the offer is lost or open prematurely.

Article 19: Date and time limits to deposit bids

19.1. Bids must be received at the COUNCIL OFFICE (SIGAMP) at the **specific date and time indicated in the Special Regulation for the Invitation to Tender**.

19.2. The Delegated Contracting Authority may at his discretion, extend the deadline fixed for the deposition of bids by publishing another date in accordance with the provisions of **section 7** of the RGAO. In this case, all the rights and obligations of the bidders and the Delegated Contracting Authority previously governed by the initial date limit shall be governed by the new date limit.

Article 20: Bids out of time

Any bid coming in after the date and time limit for the submission of bids under article 19 of the RGAO will be declared out of time and, therefore, not receivable.

Article 21: Modification, Substitution and withdrawal of bids

21.1. A bidder may modify, replace or withdraw his bid after submission, provided a written notification for the modification or withdrawal is received by the Delegated Contracting Authority before the expiration of the period prescribed for the submission of bids. Such notification must be signed by a mandated representative. Modification or the corresponding bid to be replaced shall be attached to the written notification. The envelopes should be clearly marked depending on the situation, the mention "Withdrawal" and "Offer of replacement" or "Modification."

21.2. The notification of the modification, replacement or the withdrawal of the bid by the bidder shall be prepared, sealed, marked and sent in accordance with the provisions of section 15 of the RGAO. Withdrawal may also be notified by fax, but must in this case be confirmed by a duly signed written notice, with the date, the postmark being authentic, and must not be after the deadline set for the submission of tenders.

21.3. The bids which the bidders asked for the withdrawal pursuant to section 21.1 will be returned to them without having been opened.

21.4. Bid cannot be withdrawn within the interval between the deadline for the submission of bids and the expiration period of validity of the bid as on the bid form. The withdrawal of bid by any bidder during this interval leads to the bid bond being forfeited pursuant to the provisions of article 16.6 of the RGAO.

C. OPENING AND EVALUATION OF BIDS

Article 22: Opening of Bids

The Tender's Board shall proceed to open the bids in the presence of the bidders or their duly mandated representatives having a perfect knowledge of the bid.

Article 23: Confidential nature of the procedure

23.1. No information on the examination, evaluation, comparison of the bids, the verification of the qualification of bidders, and the recommendation of award of the contract shall be given to bidders or to any other person not concerned in this process until the award of the contract shall be made public by the Delegated Contracting Authority.

23.2. Any attempt by a bidder to influence the Tender's Board or the Sub-Committee for analysis in the evaluation of bids or the Delegated Contracting Authority in the award decision may lead to rejection of his bid.

23.3. Notwithstanding the provisions of paragraph 19.2, between the opening of bids and the award of the contract, if a bidder wishes to enter in contact with the Delegated Contracting Authority for reasons related to his bid, he must do so in writing.

Article 24: Clarification on the bids and contact with the Delegated Contracting Authority

24.1. To facilitate the examination and comparison of bids, the Chairman of the Tender's Board may, at his discretion, ask any bidder for clarification on the bidder's bid. The request for clarification and the response shall be in writing, but no change in the amount or the content of the submission is sought, offered or permitted, unless it is necessary to confirm the correction of arithmetic errors discovered by the Sub-Commission for analysis in the evaluation of bids.

24.2. Subject to the provisions of paragraph 1 above, bidders are not allowed to have contact with any member of the Tender's Board and that of the Sub-committee for analysis for issues related to their bids, between the opening of bids and the award of the contract.

Article 25: Determining the conformity of bids

25.1. The Sub-Commission for analysis shall carry out a detailed examination of the bids to determine if they are complete, if the required guarantees have been provided, if the documents were properly signed and bids are generally in good order.

25.2. The Sub-Commission shall determine if the bid is substantially responsive to the requirements of the Tender File based on its content without recourse to extrinsic evidence.

Article 26: Correction of errors

26.1. The Sub-Commission shall check the bids found substantially responsive with the requirements of the Tender File for any correction of arithmetic errors. The Sub-Commission for analysis will correct the errors in the following ways:

- a. If there is a contradiction between the unit price and the total price obtained by multiplying the price by the amount, the unit price will govern and the total price will be corrected, unless, in the opinion of the Sub-Commission for analysis, the comma of the decimal digits of the unit price is obviously poorly placed, in which case the total price indicated will prevail and the unit price will be corrected.
- b. If the total obtained by addition or subtraction of the subtotals is not correct, the subtotal as indicated will govern and total will be corrected.
- c. If there is a contradiction between the price indicated in words and figures, the amount in words will govern, unless this amount is related to an arithmetic error confirmed by the sub detail of the said price, in which case the amount in figures will prevail subject to paragraphs (a) and (b) above.
- d. If there is a contradiction between the amount in the unit price in the bill of quantities and estimates, and the unit price breakdown (sub-detail), the amount in the unit price break down shall govern.

26.2. The bid amount will be corrected by the Sub-Commission for analysis, in accordance with the procedure of correction of errors mentioned above and with the confirmation of the bidder, such amounts will be deemed to hire him.

26.3. If the bidder having presented the lowest evaluated bid price does not accept the corrections on his bids, his offer will be rejected and the bid bond forfeited.

Article 27: Evaluation and comparison of the financial bid (offer)

Only offers accepted, in conformity according to the provisions of section 24 of the RGAO, will be evaluated and compared by the Sub-Commission for analysis.

By evaluating the bids, Sub-Commission for analysis will determine for each bid the evaluated amount by correcting the amount as follows:

- By correcting any possible error in accordance with the provisions of article 25 of the RGAO.
- Excluding provisional sums and, the provisions if any, for contingencies in the detail bill of quantities and summary, but by adding the amount of day work, when they are competitively priced as specified in the OMPP.

F. ATTRIBUTION OF JOBBING ORDER

Article 28: Award

The Delegated Contracting Authority will award the contract to the bidder whose bid has been recognized substantial responsive to the requirement of the Tender File and which has the technical and financial capacity required to carry out the contract in a satisfactory way and in which the bid has been evaluated the lowest.

Article 29: Right of the Delegated Contracting Authority to declare an invitation to tender unfruitful (unsuccessful) or cancel a procedure

The Delegated Contracting Authority reserves the right to cancel a tender procedure only after approval from the Minister Delegate in charge of Public Contracts when the bids have opened or declare an tender unsuccessful following the opinion of the competent Tender's Board, without thereby incurring any claims from the affected bidders.

Article 30: Notification of the award of the Jobbing order

Before the expiry of the bid validity period fixed by the Special Regulation for Invitation to Tender, the Delegated Contracting Authority shall notify the award of the contract to the successful contractor confirmed by fax, by registered letter or by any other means available to do it. This notification letter will indicate the amount HT that the Delegated Contracting Authority shall pay to the contractor in respect of execution of works and the duration.

Article 31: Publication of the award decision and redress

The award of a JO shall be materialised by a decision of the Delegated Contracting Authority and notified to the successful bidder.

Any decision by the Delegated Contracting Authority to award a public contract shall be published; including the price and deadline, in the Journal of Public Contracts (JDM) published by the organ in charge of the regulation of public contracts or in any other publication authorised to do so.

Once the results awarding a contract are published by the Delegated Contracting Authority, bidders whose bids were not retained shall be informed of the rejection of their bids and invited to withdraw them within fifteen (15) days, except the copy meant for the organ in charge of the regulation of public contracts. Tenders that are not withdrawn within this deadline shall be destroyed without any claims being lodged by the bidder.

the minutes of the award session to which is attached the report of the evaluation of bids, shall be communicated to any bidder or administration concerned upon request addressed to the Delegated Contracting Authority .

In case of any petition, it must be addressed to the Minister in charge of Public Contracts, with copies to the organ in charge of the regulation of public contracts, the Delegated Contracting Authority as well as the chairperson of the Tenders' Board.

On risk of being declared null and void, any petition must be formulated within a maximum of five (5) working days after the publication of result.

Article 32: Signature of the JO

The award of a JO shall be materialised by a decision of the Delegated Contracting Authority and notified to the successful bidder.

32.. The JO is notified to the contractor within five (05) days of signature.

Article 33: Guarantees

33.1. The final bond must be constituted within twenty (20) days following the notification of the contract by the Delegated Contracting Authority guaranteeing of the complete execution of the contract.

33.2. The final bond may not be less than two percent (2%) and more than five percent (5%) of the initial value of the contract. It may be replaced by a bank caution issued by a banking establishment or first rate financial institution authorized in accordance with the instruments in force.

33.3. Small and medium-sized enterprises (SME) constituted of National capital and managed by nationals may, in lieu of the final bond, provide a stator lien or a bond issued by a banking establishment or first rate financial institution authorized in accordance with the instruments in force.

33.3. The absence of the final bond within the prescribed time-frame, the Delegated Contracting Authority may decide to cancel or terminate the contract at the fault, expense and risk of the said contractor according to the conditions provided in the General Administrative Clauses (CCAG).

PART 03
SPECIAL REGULATION FOR THE INVITATION TO
TENDER (SRIT)

Introduction

1. **Definition of the works:**
The present jobbing order concerns The REHABILITATION OF ROADS FROM NGARIFUM TO SAMTABENG JUNCTION PHASE I IN NGYEN MBO , Momo Division, North-West Region.
The description of the detailed work consistency is found in the special technical clauses which form an integral part of this jobbing order.
Name and Adress of the **Delegated** Contracting Authority: The Mayor Mbengwi Council
Reference of the invitation to tender : N°01/ONIT/MC/ITB/2024 OF 07/02/2024

- 2 **Execution time-frame:** The maximum period of execution of works, which shall commence as from the date of notification to the Contractor of the administrative service order to start work shall be three(03) months.

3. **Funding:** Works concerned being subject of this invitation to tender, will be funded by the Public Investment Budget MINADER , Exercise 2024.

4. List of prequalified candidates : Not necessary

5. Preference is given here to local materials, supplies and equipment i.e. made in Cameroon pending their conformity to technical norms.

6. **The principal qualification of bidders are the following**

Eliminatory criteria

Administrative documents

- Incomplete or non compliant documents ;
- Absence of a document in the administrative file;
- False declaration forged or falsified documents.

6.1 **Technical file**

- Incomplete or non compliant documents ;
- False declaration, forged or scanned documents;
- Any bidder with abandoned project in the munuciplaity
- Non existence in the technical file of the rubric "organization, methodology and planning;
- Absence of the prefinancing capacity of at least seven million (7,000,000) FCFA.
- Technical assessment mark lower than 75% of "Yes".

Financial offer

- Incomplete financial offer;
- Non compliant documents;
- Omission of quantified unit price in the financial offer;
- Absence of a break down unit price.
- Modification of the model break down unit price.

Essential criteria:

The technical offer of the bidder shall be assessed along the following lines

- | | | |
|-----|---|----|
| 6.2 | a. General presentation | 01 |
| | b. Quality of Requested staff | 02 |
| | c. Technical and material affected to the project | 03 |
| | d. Reference of the enterprise | 02 |
| | e. Presence of the methodology of work execution | 05 |
| | f. Presence of the prefinancial capacity | 01 |

7. Site visit and preparatory meetings: Each bidder shall visit and inspect the site of the work and its surroundings and by himself, and under his own responsibility, gather all the information as may be necessary for the preparation of the offer and the performance of the work. An attestation of site visit shall be signed by the bidder including 3 pictures. The observations of the bidder will be recorded in the site visit report annexed to the technical offer.

8. Bid language : English or French

9. The bidder's bid will include documents detailed in the OMPP, duly completed and grouped in three volumes:

(A) file of Administrative documents (in envelope A)

It shall consist of the following documents stapled or place in the following order of enumeration.

1. **Undertaking by bidder** stamped, signed and dated in conformity with the model attached
 2. **Attestation of non-bankruptcy** dating less than 3 months, issued by the Court of competent jurisdiction of the place of residence of the bidder.
 3. **Attestation of domiciliation of Bank account** of the bidder issued by a bank or any other first-order credit institution approved by the Ministry in charge of finance.
 4. **Bank guarantee** should be on the list of banking institutions of the first order approved by the Ministry in charge of finance, for an amount in francs CFA of **460 000**
 5. **Treasury Receipt of purchase of the Tender File**, as stipulated in the tender notice.
 - 6 **Attestation of C.N.P.S.**, valid and for the tender concerned.
 - 7A non-exclusion certificate attesting that the bidder is not the subject of a temporary or permanent exclusion from public contracts, dated at most 3 months and issued by ARMP
 - 8An attestation of the bidder's fiscal obligations signed by the competent Taxation authority dated at most 3 months.
 - 9An attestation of fiscal conformity signed valid.
 - 10 A copy of taxpayer card valid, dated at most 3 months.
 - 11 **Attestation of site visit** signed by the Contractor or his representative with 3 pictures (the bidder must under his responsibility visit the site and gather all the information necessary for the preparation of his technical proposals (consistency of work and execution plans)).
 - 12**Power of attorney signed by the legal Manager/Director/Director General of the Enterprise or legalized articles of Association.**
 - 13**The group agreement** if necessary.
 - 14**Plan and attestation of localization** signed by the taxation authorities.
6. CCAP completed and initialed on all the page

In case of grouping each Member must submit complete administrative documents, the documents 3, 4, and 5) below can only be presented by the representative of the group.

(B) Technical file (in the B envelope)

1. List of key site personnel

Bidders must undertake to have employed or to employ, before the start of works, competent technical staff, (attach to each staff a CV dated and signed by the candidate, a certified copy of the technical diploma, attestation of presentation of original and an attestation of availability dated and signed by the candidate, certified true copy of NIC) notably.

i. A works director who should be a Civil, Hydraulics or a Rural Works Engineer with **at least 3 years' experience in the domain of civil construction and similar works.**

ii. A foreman (or several if necessary) with at least the level of higher civil engineering technician Bacc F4+2 (A/L+2 in civil engineering) with **at least 3 years' experience in the domain of civil construction and similar works.**

iii. And team leaders

A-Building, GCE A/L Technical in Building construction or its equivalent (Bacc F4) with **at least 3 years' experience in the domain of civil construction and similar works.**

B-Wood works, GCE O/L Technical in wood works or its equivalent (CAP Menuserie) with **at least 3 years' experience in the domain of civil construction and similar works.**

2. List of performant equipment

List of performance equipment the bidder intends to use on site using the form presented in the Tender File. The contractor shall justify the ownership or hiring and the State of the equipment necessary for the performance of the work.

I. Legalized Registration document (pickup truck or van and truck, manual compactor, vibrator and concrete mixer etc.).

II. Invoices dated for safety equipment (maCO equipment) and a list of small construction equipment or assorted tools signed by the head of the company.

3. References

Experience of the company, in similar works in the last four (04) years (2020-2023). The bidder must justify its professional experience by presenting certified true copies of Contracts (front and last pages) and minutes of provisional acceptance (2023 projects) or final reception (for 2019, 2020, 2021, 2023 projects) and related contracts, and Contracts).

Technical marks on the methodology and the execution of works with photographs of site.

The bidder will produce a technical note dated and signed on the last page providing all the following informations:

- i. The mode of execution of the works,
- ii The planning of intervention, the expected output
- iii. Supply of materials/ site equipment,
- iv. Measures of safety and protection of the environment;
- v. Administrative and technical organization of the enterprise.
- vi. Measures of maintenance during the guarantee period.

	<p>5. Self-financing capacity</p> <p>An attestation of credibility issued by the same Bank that issued the bid bond.</p> <p>6. CCTP duly initialed on each page, signed by the enterprise and dated on the last page.</p>
	<p>(c) Financial documents (in Envelope-C)</p> <p>It shall contain:</p> <ol style="list-style-type: none"> 1. The bid letter (tender form) itself, according to the model attached, stamped at the rate in force, signed and dated. 2. The unit price schedule duly completed, with an indication of the unit price excluding VAT in words and in figures. 3. Detail quantities and cost estimated of work completed. 4. The sub-details of prices according to the model attached.

N.B. The different documents should be separated by coloured separators in the original as well as in the copies to facilitate their examination.

	Bid currency and settlement
1.	The value of the contract shall be in national currency (FCFA). The amount of the bid, the unit prices, the Bill of quantities and sub detailed of unit prices shall be entirely in CFA FRANCS in the following manner:
2.	Prices will be entirely settled in CFA FRANCS. Any bidder, who wants to engage expenditures in other currencies for the execution of the work, will indicate in an annex to his submission, the percentage of the amount of the offer required to cover the needs in foreign currencies, without exceeding a maximum of three currencies of Member countries of the institution financing the contract.
3.	The exchange rates used by the bidder to convert its offer in national currency will be the rate of the day of the deposition of the bids. This exchange rate will be applied for any payment in respect of the contract, so that no foreign exchange rate risk is supported by the successful bidder.
	The contract prices are firm and non-revisable.
	Preparation and submission of bids
1.	The bidders shall remain committed to their bids during a period of (ninety) 90 days from the deadline set for the submission.
2.	Provisional Guarantee (Bid bond): 460 000 (four hundred and sixty thousand) FCFA.
3.	The bids are for the execution period of 04 months. The evaluation method is specified below and in the General Administrative clauses.

	<p>Submission of bids</p> <p>Each offer or bid drafted in English or French in seven (07) copies including the original and six (06) copies marked as such in accordance with the prescriptions of the tender file should be submitted against a treasury receipt at the Mbengwi Council Office not later than 27/02/2024 at 10 a.m local time and should carry the inscription:</p> <p style="text-align: center;"><i>“OPEN NATIONAL INVITATION TO TENDER, EMERGENCY PROCEDURE N° 01 /ONIT/MC/ITB/2024 OF 07/02/2024 FOR THE REHABILITATION OF ROADS FROM NGARIFUM TO SAMTABENG JUNCTION PHASE I IN NGYEN MBO, MBENGWI SUB DIVISION, MOMO DIVISION, NORTH-WEST REGION.</i></p> <p style="text-align: center;">«To be opened only during the bid opening session »</p>
	<p>Opening of the bids</p> <p>The opening of the bids will be in one (1) stage. The opening of Administrative, technical and financial documents shall take place on the 27/02/2024. in the COUNCIL hall by the competent Tenders' Board.</p> <p>Only bidders or their duly mandated representatives with a perfect knowledge of their offer shall attend this opening session.</p> <p>Representatives of bidders will have to sign a form stating their presence at the opening of tenders.</p>
	<p>Clarification on the bids</p> <p>To better understand the bids, the Internal Tender's Board has flexibility to seek for clarification from the bidders. The request for clarification and the response will be done in writing. No change of the offer price will be requested, proposed or authorized.</p>
	<p>Examination of bids</p> <p>The Tenders' Board shall examine the bids to determine if they are complete, if the required guarantees have been provided, if the documents were produced following the Tender File requirements, whether they contain calculation errors and if the bids are generally in good order. Any calculation errors will be corrected on the following bases:</p> <ul style="list-style-type: none"> - If there is a calculation error, the total price will be corrected on the basis of the unit price. - If there is a contradiction between the price in words and the price in figures, the price in word will govern. - If there is a contradiction between the amount in the unit price in the bill of quantities and estimates, and the unit price breakdown (sub-detail), the amount in the unit price break down shall govern.
	<p>Evaluation and comparison of bids</p> <p>The technical subcommittee shall evaluate and compare the bids which were previously found substantially responsive to the conditions of the present invitation to tender. This evaluation will exclude and will not take into consideration any price variation clauses included in the submission.</p> <p>The evaluation of the bids shall be done in three (03) steps:</p> <ul style="list-style-type: none"> ➤ 1st step: Verification of the conformity of the administrative file; ➤ 2nd step: Evaluation of the technical file; ➤ 3rd step: Evaluation of the financial file.

Verification of the conformity of the administrative file;

Administrative documents

Eliminatory criteria will focus on the following aspects:

- Any offer not in conformity with the prescriptions of this tender file shall be declared inadmissible. Especially the lack of the provisional guarantee;
- Absence of a document in the administrative file;
- False declaration or falsified documents.

Technical evaluation

Eliminatory criteria will focus on the following aspects:

- Incomplete or non compliant technical documents ;
- False declaration; forged or scanned documents;
- Non existence in the technical file of the rubric "organization, methodology and planning;
- Absence of the prefinancing capacity of at least five million, (5,000,000) FCFA;
- Technical assessment mark lower than 75% of "Yes

Essential criteria

The non-validation of all the following criteria shall result in a systematic rejection of the offer, that is:

a) The company's references:

Experience of the company, in similar works in the last four (04) years (2020-2023). The bidder must justify its professional experience by presenting certified true copies of Contracts (front and last pages) and minutes of provisional acceptance (2023 projects) or final reception (for 2019, 2020, 2021 2023 or projects) and related contracts, and Contracts).

(b) Essential equipment

Essential equipment that the contractor should make available for the contract (registration documents, purchase receipt) shall be the following: 4 x 4 pickup vehicle or van for the transportation of personnel and other materials, grader, 20 ton tipper.

C. The qualification of site personnel:

A Works Director having the qualification and experience of at least three years in similar works and volume and occupying the same position to be assigned for (attached certified copy of certificate of at least a civil, Hydraulics or a Rural Works Engineer or its equivalents, CV, presentation of original and attestation of availability signed by candidate).

A site Foreman with the qualification and experience of at least three (3) years in similar works and volume and occupying the same position (attached a certified copy of certificate at least a Civil /hydraulic or Rural Engineering technicians or equivalents in Civil/hydraulic or Rural Engineering, CV, presentation of original and attestation of availability sign by candidate). Bacc F4 or Advanced Level in civil engineering can also be considered.

And team leaders.

(d) The methodology of intervention and execution of work:

The company will produce a technical note dated and signed on the last page providing information about:

- i. The mode of execution of the works.
- ii. The planning of intervention, the expected output.
- iii. The supply of materials or site equipment.
- iv. Measures of safety and protection of the environment.
- v. Administrative and technical organization of the enterprise.
- vi. Measures of maintenance during the guarantee period

PART 04
SPECIAL ADMINISTRATIVE CLAUSES (C.C.A.P)

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CHAPTER 1: GENERALITIES

ARTICLE 1: Subject of the Jobbing order

The Jobbing order has as subject the REHABILITATION OF ROADS FROM NGARIFUM TO SAMTABENG JUNCTION PHASE I IN NGYEN MBO Momo Division, North-West Region.

ARTICLE 2: Procedure of the award of the jobbing order

The present jobbing order is awarded after an OPEN NATIONAL INVITATION TO TENDER, EMERGENCY PROCEDURE following procedures laid down for the award of public contracts in Cameroon.

ARTICLE 3: Definitions and attributions (CCAG article 2).

1- General definitions

- The Delegated Contracting Authority is **the Mayor of Mbengwi Council**. He is responsible for the conservation of the originals of the jobbing order and the transmission of copies to ARMP through the focal point designated to that effect.
- The Project owner is **the Mayor of Mbengwi Council**, responsible for the general administrative, financial and technical assistance at the definition, preparation, execution and acceptance stages of the services forming the subject of the jobbing order.
- The contract engineer is **the Divisional Chief of MINADER Momo** and is responsible for the follow-up of the execution of the contract.
- The contract manager is **the Divisional Delegate of MINADER Momo** and is responsible for the follow-up of the execution of the contract.
- The project manager is **Council Development Officer Mbengwi Council** and is responsible to ensure the defense the interest at the definition, preparation of documents, execution and acceptance stages of the services forming the subject of the jobbing order
- The beneficiary is **the community**.

2- Security

In view of the application of the law on collateral prescribed in the Decree n ° 2018/366 of 20 June 2018, the following are designated:

- The authority in charge of ordering payment shall be **the Mayor of Mbengwi Council**
- The body or official in charge of payment shall be the **Municipal Treasurer For Mbengwi council** ;
- The authority in charge of the clearance of expenditures shall be the **Divisional Controller of financial –Momo**;
- The official competent to furnish information within the context of execution of this jobbing order shall be the **Project owner, and contract engineer**.

ARTICLE 4: Language, law, and regulation

4.1. The language used during the submission is either English or French,

4.2. The laws and regulations are the laws and regulations in force in Cameroon;

4.3. The Contractor undertakes to observe laws, regulations, and order in force in the Republic of Cameroon, and as well in its own organization in the implementation of the contract.

If in Cameroon, these laws, regulations, administrative and fiscal obligations in force are changed after the signature of the JO, the eventual costs will be borne by the contracting parties.

ARTICLE 5: Constituent Parts of the Jobbing order (CCAG article 4).

The constituent parts of this contract are in order of priority:

- The letter of undertaking;
- The letter of submission corrected eventually;
- The special administrative Clauses (CCAP);
- The special Technical Clauses (CCTP);
- The unit price schedule;
- The bill of estimates and quantities;
- The unit price breaks down;
- The duly approved work plans;
- The Planning of the work (the work schedule).
- The bids of the contractor;
- The tender file;

ARTICLE 6: General applicable texts

- This jobbing order is subject to the following General texts of law
- The special General Administrative Clauses (CCLS);
- The law N° 96/12 of 05 August 1996 on the management of environment;
- The texts governing the trade;
- Decree No. 2008/377 of 12/11/2008 fixing the attributions of Heads of Administrative Units, its organization and the functioning of their services;
- The Decree N° 2018/366 of 20 June 2018 to institute the Public Contracts Code;
- Decree n° 2001/048 of 23 February 2001 relating to the setting up, Organization and functioning of the Public Contracts Regulation Agency ARMP.
- Decree n° 2003/65/PM of 16 April 2003 to lay down the procedure for implementing the tax and customs system applicable to public contracts;
- Order N°093/CAB/PM of 5 November 2002 to fix the amount of the bid bond and the purchase fees for tender files;
- Order N°22/CAB/PM of 02 February 2011 to lay down conditions for the recruitment of individual consultants;
- Order N°23/CAB/PM of 02 February 2011 to lay down conditions for the implementation of request for quotation;
- Circular No. 004/CAB/PM of 30 December 2005 relating to the application of the Public Contracts Code;
- Circular No. 003/CAB/PM of 18 April 2008 relating to the observance of the rules governing the award; execution and control of Public Contracts;
- Circular No. 002/CAB/PM of January 31, 2011 on the improvement of the performance of the Public Contracts system;
- Circular No. 003/CAB/PM of January 31, 2011 defining the conditions for the management of the changes of the economic conditions of Public Contracts;
- Arrête N°0205/A/MINMAP of 03 July 2018 relating to the creation of Divisional Tenders' Boards;
- Decree N°2012/076 of 08 march 2012 to amend and supplement certain provisions of decree N°2001/048 of 23 February 2001 relating to the creation, organization and functioning of the Public Contracts Regulatory Agency(ARMP);
- Circular N°001/CAB/PR of 19 june 2012 on the award, the control of execution of public contracts;
- Circular N° 00000456/C/MINFI of 30th December 2021 on instructions relating to the execution of Finance laws, the Monitoring and Control of the Execution of the Budgets of the State and other entities for the 2024 fiscal year.
- Unified Technical Documents (DTU) for building works;
- The Norms in force in the Republic of Cameroon;
- The CCTP;
- Order No 00002/MINEPDED of 08th February 2016 stating the format of terms of reference and the content of an Environmental Impact Notice (EIN).
- Other texts specific to contracting fields.

- Order No 212/A/MINMAP of 28th September 2021 organizing the functioning of SIGAMP

ARTICLE 7: Communication (CCAG article 2 and 10).

7.1. All communications within the framework of this JO shall be written and notifications sent to the following address:

- a) In the case where the contractor is the addressee: Sir/Madam.....
Beyond the time-limit of 15 days fixed in article 6(1) of the GAC to make his domicile known to the Project Owner and Contract Manager, correspondences shall be validly addressed to the [to the specified] council, chief town of the province in which the work was done;
- b) In the case where the Project Owner is the addressee:
Sir/Madam _____ [to be specified] with a copy addressed to the Delegated Contracting Authority, Contract Manager, Contract Engineer, Project Manager and where need be, within the same deadline.
- c) In the case where the Delegated Contracting Authority is:
Sir/Madam [to be specified] with a copy addressed within the same deadline to the Project Owner, Project Manager, Contract Engineer and Project Manager, where applicable

7.2. The contractor shall address all written notifications or correspondences to the Project Manger with a copy to the Contract Manager and the contract Engineer.

ARTICLE 8: Service Order (CCAG article 8).

8.1. The different service orders will be established and notified. The administrative service order to start work will be signed by the Delegated Contracting Authority and notified to the contractor by the project owner with copies to the Delegated Contracting Authority, the Contract Manager, and the Contract Engineer.

8.2. On the proposal of the project owner, service orders having an incidence on the subject, the amount ou delay in the execution of the contract will be signed by the Delegated Contracting Authority and notified by the project owner to the contractor with copies to the contract manager and the contract engineer.

8.3. Technical service orders on technical issues concerning the execution of the contract will be signed by the contract manager and notified to the contractor by the contract engineer with copies to the Delegated Contracting Authority.

8.4. Service orders on warning notices will be signed by the project owner and notified by his services to the contractor with copies to the Delegated Contracting Authority and the Contract Engineer.

8.5. Service orders on suspension and restart of works because of unforeseen circumstances will be signed by the Delegated Contracting Authority and notified by his services to the contractor with copies to the Contract Manager and the Contract Engineer.

8.6. Service orders concerning remedial actions during the guarantee period will be signed by the Contract Manager on the proposal of the Contract Engineer and notified to the contractor by the Contract Engineer.

8.7. The contractor has fifteen (15) days to issue reservations on any service order received. The fact of issuing reservations does not prevent the contractor to execute the service orders received.

8.8. The Delegated Contracting Authority has the right to notify service orders signed by him that are to be notified by the project owner in case this is done within 30days.

ARTICLE 9: Contractor's Equipment and Personnel (CCAG article 15).

9.1. Personnel: In his bid the contractor engaged to mobilize human and material resources necessary for the proper execution of the works in conformity with the standards and norms in force in Cameroon, and according to the stipulations of the CCAP/CCTP. All these personnel should be effectively present on site up to the end of works. The JO was awarded on the basis of an elaborated list of equipment and personnel requested by the Delegated Contracting Authority

Within fifteen (15) days following the notification of the administrative service order to commence works, the contractor should obligatorily designate on the approval of the contract engineer the works director, the works foreman endowed with powers of representation and decision to manage the site. Any modification of the technical bid can only take place after a written approval to the contract engineer.

In case of any modification, the contractor shall replace any personnel with one having the same qualification, experience and competence or with appropriate performant equipment.

9.2. Replacement of a senior staff: The contractor's representative and the site foreman shall be approved by the contract manager. Their workers can be replaced or excluded from the site without a prior accord by the contract manager.

Any partial and total changes on the technical bid, shall take place only after a written approval by the contract manager. In case of any changes, the contractor shall replace any personnel with one having the same qualification, experience and competence. The list of personnel to be replaced will be transmitted to the project manager for approval.

The contract manager has the right to order for the replacement of any worker or labourer for reasons of misconduct, insubordination and incapacity. The contractor is responsible for all crimes and disorders committed by his workers. Any replacement of any senior staff shall have a lumpsum fine of Two hundred thousand (200 000) FCFA per person except for unforeseen circumstances. Any such replacement shall not interrupt the execution of the contract. The charges shall be born by the contractor. In case of any accident or illness, the contractor shall replace the worker in question without delay.

9.3. Any one sided decision to effect change of personnel of the technical bid before and during the execution of the contract constitute a justified reason for the cancellation or termination of the contract.

CHAPTER II: FINANCIAL PROVISIONS

ARTICLE 10: Guarantees (CCAG articles 29 and 41).

10.1. The performance bond:

Within twenty (20) days from the date of notification of the contract, the contractor shall produce a performance bond of two percent (2%) of the amount of the JO TTC, to guarantee the complete and proper execution of the contract. Beyond this time-limit, the Delegated Contracting Authority has the right to terminate or cancel the contract to the detriment of the contractor.

The contractor may replace the performance bond with a bank guarantee of corresponding or same amount, from financial or banking institution approved by the Minister in charge of finance which must be furnished prior to each payment on account. The bond or the security will be released simultaneously with each monthly payment, proportionately to the amount of work done.

The performance bond or the bank guarantee shall be released within thirty (30) days after the provisional acceptance of works by a waiver issued by the Delegated Contracting Authority after a written application from the contractor.

10.2. The retention guarantees:

A 10%, taxes inclusive, retention guarantee on the amount of the work actually carried out or executed shall be retained. It is obtained through successive deductions on all the installment payment. It will be restituted at the final reception.

The retention guarantee shall be released within thirty (30) days after the final acceptance of works by a waiver issued by the Delegated Contracting Authority after a written application from the contractor.

If, for any reason, the contractor refuses to comply with the service orders on corrections of imperfections or defects after the provisional acceptance and in the extra time allocated after the period of twelve (12) months, the amount of the holdback the Project Owner, the Contract Engineer and the Delegated Contracting Authority shall have the right to have the repairs carried out by their own workers or another contractor and to collect the money at the expense of the contractor through deductions on all sums due the latter by virtue of the contract.

10.3. The start of advance guarantee:

A startup advance that is at most equal to twenty percent (20%) of the amount of the JO all taxes inclusive (ATI) may be granted to the contractor on express request and without justification on his part. This advance must be guaranteed at one hundred percent (100%) by a first class Bank approved by the Ministry in charge of finance. This advance may be released after the notification of the Service order to start the work.

It shall be reimbursed by deductions done on the payments on account made to the JO holder during the execution of the JO and in accordance with the terms and conditions laid down in the said contract. The advance must be completely reimbursed not later than when the value of the basic price of the goods and services rendered shall have reached eighty percent (80%) of the price of the JO.

Following of the rate of reimbursement of the advance, the Delegated Contracting authority will authorize the payment of the corresponding part of the contractor upon written request.

ARTICLE 11: The Amount of the JO (CCAG articles 18 and 19).

The amount of this JO, from the detailed quantitative cost estimates here attached stands at the sum of _____ (_____) FCFA i.e.

- Amount (EVAT): _____ (_____) francs CFA;
- Amount VAT : _____ (_____) francs CFA;
- Amount net to be paid: _____ (_____) francs CFA;

The amount of the contract is calculated using conditions stipulated in article 19 of the General Administrative Clauses (CCAG),

ARTICLE 12: Payment Modalities

The contractor may obtain periodic payments on account. These periodic payments may be spread out during the term of the contract in several periodic installments. The contractor shall be bound to submit to the project owner, before the sixth day of each month, a detailed account, accompanied by a justificatory calculations and job cost sheet establishing the total amount spent at the end of the period under consideration, sums he may be entitled approved by the contract engineer and the Delegated Contracting Authority. The bills must correspond to the amount of work done, obtained from the amount of work actually executed under the conditions of the JO and the unit price, as contained in the schedule of unit price, quantity and estimated specifications and the unit price Sub-Details and the amount of deductions.

The payment of an account to the contractor shall be determined from the corresponding provisional detailed account established simultaneously, from which is deducted the amount of the balance due. Payments on account are not considered to be the final payment. The contractor is debited with such payments until the final settlement of the JO.

Works executed by the contractor and entered into the job cost sheet give entitlement to payment on account.

At the end of the work, a final account of the work is established.

ARTICLE 13: Mode of Payment

The payment of an account to the contractor shall be effected in accordance with the conditions specified in this contract and made base on justifying documentation required to credit of account:

1. Open: _____ agency;
2. Account number: _____

ARTICLE 14: Price variation

The prices are definite (fixed) and not to be changed. The contractor before submitting his bids or signing his JO must have had perfect knowledge about the local conditions under which he has to execute the contract.

ARTICLE 15: Price revision

The prices are not to be revised. Hence there is no price revision formula.

ARTICLE 16: Work using local direct labour (CCAG article 22)

Not required or necessary.

ARTICLE 17: Valorisation of works executed (CCAG article 23)

This JO is lump sum. The JO shall be paid on the basis of approved plans by the contracting parties. Possible differences noticed, for each type of structure or each element of the structure, between the quantities effectively executed and the quantities in the cost estimates shall not lead to the modification of the said price. This applies to errors that the cost estimates may include.

ARTICLE 18: Valorisation of supplies (CCAG article 24)

If need be, each payment on account shall include a part corresponding to building materials bought for the execution of the works and are on site. The amount for these materials is obtained by taking into account the prices from the sub-details. Materials having been the subject of payment on account cannot be taken away from the site without a written authorization of the project owner or the contract engineer.

ARTICLE 19: Advances (CCAG article 28)

The contractor may, upon simple request addressed to the project owner and without any justification, and after providing the guarantees required in the Public Contracts Code, obtain a so-called "start-off" advance or advance "for purchase of building materials".

This advance whose amount shall not exceed twenty percent (20%), all taxes inclusive, of the initial contract price shall be guaranteed at one hundred percent (100%) by a banking establishment governed by Cameroon law or a first rate financial institution authorized according to the instruments in force.

It shall be reimbursed by deductions done on the payments on account made to the contract holder during the execution of the JO and in accordance with the terms and conditions laid down in the said JO.

The advance must be completely reimbursed not later than when the value of the basic price of the goods and services rendered shall have reached eighty percent (80%) of the price of the JO.

ARTICLE 20: Payment of works executed (CCAG articles 26, 27 and 30)

Works assessment: Before the 30th of each month, the contractor and the control engineer shall jointly establish a job cost sheet which summarises and fixes the quantities executed and established for each item on the schedule during the month and capable of giving entitlement to payment.

No later than the fifth (5th) of the month following the month of the services, the contractor shall hand over to the control engineer two draft provisional monthly detailed accounts in seven copies (one detailed account exclusive of VAT and the other inclusive of taxes), according to the agreed model and

establishing the total amount of the sums to which he may lay claim as a result of the execution of the contract since the start of the contract.

Only the detailed account exclusive of VAT shall be paid to the contractor. The detailed account of the amount of the taxes shall be the subject of an entry into the budgets of the Ministry in charge of Finance

Only the amount exclusive of VAT shall be paid to the contractor as follows:

- [100-1.1 and/or - (7.5 or 15%)] paid directly into the account of the contractor;
- 1.1 % paid to the public treasury as AIR due by the contractor.
- 7.5% or 15% paid into the public treasury as TSR due by the contractor.

The contract engineer has a time-limit of seven (7) days to forward to the Contract Manager the detailed accounts he has approved.

The Contract Engineer has a maximum time-limit of twenty-one (21) days to forward the detailed accounts he approved such that they are in his possession not later than the twelfth of the month.

The Contract Manager has a deadline of fourteen (14) days maximum to sign the detailed accounts.

Payments shall be done by _____ within a maximum deadline of _____ calendar days from the date of submission of the approved detailed accounts.

ARTICLE 21: Interests on overdue payments (CCAG article 31)

Where the delay in payment fixed in the special administrative clauses is attributed to the Delegated Contracting Authority or accounting officer, the contract holder shall be fully entitled to interest on overdue payments calculated from the day following the expiry of the said deadline up to the day of issue of the payment voucher by the accounting officer.

Possible interests on overdue payments are paid by statement of sums due in accordance with article 166 and 167 of Decree No. 2018/366 of 20 June 2018 to institute the Public Contracts Code.

ARTICLE 22: Penalties (CCAG article 32)

A. Penalties for lateness.

In case of overrun of the contractual deadlines set in the JO, the contractor shall be liable to penalties after a formal prior notice.

In the event of force majeure, the contractor must file a comprehensive request for an extension of time. The Delegated Contracting authority after consideration of the relevance of the request shall notify a new time frame. After this new time frame, the penalties for delay will be applied entirely without further notification. Except by waivers provided for in the JO, the amount of penalties for time-limit overrun shall be set as follows:

- a. One two thousandth ($1/2000^{th}$) of the amount ATI of the JO per calendar day overrun from the first to the thirtieth (30) day beyond the contractual time-limit provided for in the contract;
- b. One thousandth ($1/1000^{th}$) of the amount ATI of the contract, per calendar day overrun beyond the thirtieth day;
- c. The cumulative amount of penalties is limited to ten per cent (10%) of the amount ATI of the contract under pain of termination.

B. Specific penalties.

23.1 Apart from penalties of overrun of the contractual deadlines, the contractor is liable to the following special penalties for the non-respect of the provisions of the contract, notably:

- Late submission of final bond;
- Late submission of insurances;
- Late submission of the draft execution programme if the the lateness is caused by the contractor.

ARTICLE 23: Final detailed account (CCAG article 34)

23.1 After completion of the works, and within fifteen (15) days after the provisional acceptance, the contractor shall draw up the draft final detailed account from the joint sheets to which he may be entitled as a result of the integral execution of the JO.

23.2 The Contract Engineer has twenty (20) days to notify the corrected final detailed account.
23.3 The Contractor must within ten (10) days following the date of this notification, send back the final detailed account with his signature, with or without reservations, or make known the reasons for which he refuses to sign it.

ARTICLE 24: Final detailed General Payment (CCAG article 35)

24.1 Within a deadline of one (01) month after the final acceptance, the Contract Engineer shall draw up the detailed final payment.

At the end of the guarantee period leading to the final acceptance, the Contract Engineer shall draw up the detailed final payment sign by the contractor and the Delegated Contracting Authority, which includes:

- The final detailed account;
- The balance;
- The summary of the monthly payments on account.

The amount of the general payment is equal to the result of this last summary.

24.2 The general detailed account signed by the Delegated Contracting Authority must be notified to the contractor by an administrative service order. The contractor then has one (01) month from the date of this notification to return this general detailed account, with or without reservations, to make known the reasons for his refusal to sign the general detailed account.

24.3 If the final detailed account is signed without reservations, this acceptance definitely binds the two (02) parties, except in the case of interests on overdue payments; if there are any. The detailed account thus becomes the final general detailed account of the JO.

24.4 If the contractor does not return the general payment within the deadline referred to above, this general detailed account shall be considered as having been accepted by him and thus become final. The detailed account shall become final once it is signed without reservations by the contractor, except in the case provided for in the preceding paragraph. The acceptance of a claim from the contractor shall be regularized by a rider to the general detailed account.

ARTICLE 25: Tax and customs regulations (CCAG article 36)

Decree No. 2003/651/PM of 16 April 2003 lays down the terms and conditions for implementing the tax regulations and customs procedures applicable to public contracts. The taxes applicable to this JO include notably:

- Taxes and dues relating to industrial and commercial profits, including the IAR which is a deduction on company taxes;
- Registration dues in accordance with the Tax Code;
- Dues and taxes attached to the execution of services provided for in the contract;
 - o Duties and taxes of entry into Cameroonian territory (customs duties, VAT, computer tax);
 - o Council dues and taxes;
 - o Dues and taxes relating to the extraction of building materials and water.

These elements must be included in the costs which the undertaking imputes on its running costs and constitute one of the elements of the sub-details of prices exclusive of taxes.
All taxes inclusive prices mean VAT included.

ARTICLE 26: Stamp duty and registration (CCAG article 37)

Seven (07) original copies of the JO shall be stamped and registered by the contractor in the competent taxation unit within in accordance with the applicable regulations.

CHAPTER III: EXECUTION OF WORKS

ARTICLE 27: Work consistency

The works include the following:

Lot 100: SITE INSTALLATION

Lot 200: CLEARING/EARTH WORKS

Lot 300: DRAINAGE WORKS

ARTICLE 28: The obligations of the Project owner

28.1 The Project Owner shall be bound to furnish the contractor with information necessary for the execution of his JO and to guarantee, at the cost of the contractor, access to sites of projects.

28.2 The Project Owner shall ensure the contractor of protection against threats, insults, violence, assault and battery, slander or defamation of which he could be victim by reason of or during the exercise of his mission.

ARTICLE 29: Execution Time Frame (CCAG article 38)

29.1 The execution time frame for the execution of this JO shall be four (04) months. This shall include the completion of the works provided incumbent on the contractor, the folding up of installations and restoring the sites and lands.

29.2 The execution time frame for the execution of this contract shall run from the date of notification of the administrative service order to start execution. It shall end upon provisional acceptance of the works.

ARTICLE 30: Roles and responsibilities of the contractor (CCAG article 40)

The contractor shall have as mission to ensure the proper execution of the works that he has been selected to carry out. For that reason, the works shall be executed under the supervision of the contract engineer and in accordance to the applicable rules and standards. Hence the works shall be executed according to the notified drawings, technical specifications and service orders from the competent authorities.

The contractor shall submit for the prior approval of the contract engineer, the local organization of the work, the work planning schedule, all structural calculations, trials and soil tests, list of skilled and unskilled workers.

The contractor shall be responsible for the implantation of the structures in relation to the original reference landmarks, lines and levels furnished by the project owner.

The contractor is responsible for the entire site, including interventions of certified subcontractors. He shall therefore:

- Put in place all the necessary conditions to enable his suppliers and sub-contractors, who are working with him to intervene in a timely manner and in accordance with the schedule of execution and under his leadership, and
- Ensure the proper execution of the service orders from competent authorities.

The contractor shall constantly keep a general and updated detailed schedule of the progress of the works and make available four (4) copies to the contract engineer at the beginning of each month.

To this end, the contractor shall take all measures and provide all necessary means, determine, choose and purchase all materials, equipment and supplies and hire any specialized staff if necessary.

PART 05
SPECIAL TECHNICAL CONDITION (C.C.T.P)

- To select suitable construction techniques;
- To predict and solve potential foundation problems.

REFERENCE DOCUMENTS

For the execution of the work, the contractor shall be subjected to the requirements and following basic technical documents:

- New technical rules of design and calculations of the works and constructions in reinforced concrete method of the limit states' (BAEL)-EDITION 91.
- French or similar standards approved in Cameroon.
- The notebooks of the clauses and conditions imposed on the construction of public works and buildings in the Republic of Cameroon.
- Standards (AFNOR-CSTB) and technical documents unified (DTU)

CHAPTER II-PREPARATORY WORKS

THE PROJECT EXECUTION PLAN (PEP)

The project execution plan sets out the strategy for managing the project, describes the policies, procedures and priorities that will be adopted. The PEP shall reflect as much as possible the generally accepted Project Management Best Practices. The PEP is the primary document which defines how the project will be undertaken. The PEP details the specific activities, resources and organization to be applied, demonstrates how the project's quality and HSE requirements will be achieved, and how the project objectives will be met by the proposed method of execution.

The PEP is not a static document. It shall be regularly updated by each team member, although all revisions will be issued through the Contract Engineer.

The objectives of the PEP are to achieve the project owner's requirements in terms of time, cost and quality via:

- Guiding the Project team members in the performance of their duties;
- Monitoring and controlling project programme and delivery;
- Maintaining an adequate and timely flow of critical information.

Within a maximum period of thirty (30) days from the date of notification of the service order to start work, the contractor shall submit to the contract engineer, the project execution plan, his supply calendar, his draft Quality Assurance Plan and the Environment Management Plan in six (6) copies.

It shall comment amongst others:

- A detailed note on the process and the envisaged work organization and methodology with forecast on employment of workers and equipment to be used.
- A descriptive note on the site installation and the construction site facilities, the list of equipment and safety measures;
- A work planning progress forecasts.
- A detailed planning of supplies and works execution highlighting the completion of each task, structure or part of the work;
- The different deadlines for the execution of each task.

SITE INSTALLATION AND PRELIMINARY WORKS

Within the frame work of the execution of construction works a study shall be required to determine the appropriate installation plan, and this shall be done following the approval of the Control Engineer. Hence the enterprise shall procure lands necessary for the installations on his sites, the deposits of excess cuts, or access roads. He shall obtain administrative authorizations for temporary occupation of public lands. The installation of project shall be carried out once the Service Order to start work is notified.

The preparatory works shall include:

- The demolition of any existing structures on the site;
- The evacuation of the rubbles to the public discharge,
- The clearing and leveling of the site where necessary;

- The arrangement of storage sections for materials such as sand and gravel;
- The installation of the signal board of the building site with references to the terms of Contract.

Night and day watch men shall be recruited by the Enterprise to ensure the safety of the materials and goods. Recruitment of skilled and unskilled labour shall also be carried out and precisely from the project area.

As necessary tools for the installation exercise, parking space shall be acquired for the stocking of the various types of material which by nature is not affected by atmospheric conditions if packed outside. For the other types of material, the enterprise shall make provision (surely by constructing a temporal structure for the purpose) for a packing store where they shall be kept and locked up. As such, the site office, the packing store and the hall for meetings, they shall be constructed with demolishable material for temporal use.

MATERIAL TESTING

At the beginning of the execution of the contract, the contractor shall analyse materials to determine the composition of concrete, mortar etc. During construction, the project engineer and the Project Owner may ask to carry out tests on the concrete or any other material used on site (for example, steel or corrosion-proof earthenware tiles for laboratories). The building contractor must ensure that there are sufficient test specimens on site to carry out these tests. If test results are below the requirements set out, the building contractor must redo the work that has been carried out using low quality material. All the materials or equipment used on site are subject to prior approval by the project engineer and the Project Owner.

All materials and structures shall be tested as prescribed in the above reference documents and the cost shall be borne by the contractor. The materials before their use shall be verified by the project owner at any moment. These tests shall be carried out by LABOGENIE or any laboratory chose by the de project owner. The results shall be forwarded to the Contracting Authority and the control engineer for their technical opinion.

MATERIALS CONSTITUTING THE CONCRETE

Aggregates.

All aggregate sites will be stored in compartments designed to this effect. Only aggregate authorized on the site are the following;

- 0/5 Crushed gravel
- Crushed gravel 5/15
- Crushed gravel 15/25
- Natural sand or crushing /5 (proportion of items retained on the sieve of 5mm must be less than 10%)

Gravel

They shall be obtained from a variety of quarries including river deposits, manual or machine crushed, chosen by the Contractor and approved by the Supervisor. They should be clean (constituents eliminated through settling should be less than 2%) and their grading will be 5 to 15mm and 15 to 25mm suited to various use. If deemed necessary, it shall be washed before use. Gravel particles of less 5mm retained in each of the above grades should not exceed 10% by weight. Gravel shall be free from dirt, clay or any organic, matter which should be less than 1.5% and if deemed necessary, it should be washed before use as indicated by the supervisor.

Sand

Sands will have the characteristics specified in the tables relating to the type-approval tests. Sands will be fine, granular and crunching on hand, not sticking. They will get rid of any part earthy or limestone, of various waste, debris and wood.

The nature and origin of sand remains a subject to the controller's approval. The sand component should be more than 75% and the very fine constituents eliminated by settling should be less than 5%. The sand should pass a standard sieve and must be of high quality and free from dirt, clay or any organic matter and if deemed necessary, it should be washed before use.

- For mortar mixes the recommended standard sieve size is 2 to 2.8mm

- For plaster mortar mixes the recommended standard sieve size is 2mm
- For mass concrete mixes the recommended standard sieve is 5mm
- For reinforced concrete mixes the recommended standard sieve is 5mm

Cement.

The cement will be CPA 45 or 35CPJ artificial Portland cements 215.325 standard P.15.302. They will be delivered on site paper bagged six layers. Any wet cement or having been altered by the humidity will be dismissed and removed immediately from the site.

They shall be Ordinary Portland Cement, CPJ 35 manufactured by certified cement factories in Cameroon, obtained from an approved bulk cement supplier. The bulk supplier must have not kept the cement in stock for more than two weeks. The contractor shall not stock cement on the site for more than three months. The cement must be stacked on 10cm wooden surface in a well ventilated store that is dry and warm, free from moisture. The quality and state of cement shall be verified by the supervising engineer before use. The use of imported cement is strictly prohibited. The contractor will inform the work of the constitution of its supplies.

Conflicting samples will be carried out on each batch and submitted at the expense of the contractor to the tests prescribed by the standard P.15.301 of the AFNOR in a certified laboratory. Lots that do not possess characteristics required will have to be removed from the stock intended for work and evacuated from the site. BaGTC must be in good condition at the time of their installation on the site and retained areas covered, perfectly dry and an area of isolated boards of ten centimeter ground (10cm) to a minimum.

Water.

The water used for construction purpose should be clean and free from any impurities which can affect the quality of the mixed materials. It should therefore be fit for drinking and the mix ratio should range between 0.4 and 0. By weight and context.

Steel or reinforcement

All frames or metal mesh implemented in concrete shall conform to the specifications of the 91 BAEL. The steel will have the characteristics of the standard French 35.001AFNOR. steels used on site will be the grade Fe E24 for mild steel and Fe E40 for high yield steels. The bars will be cut to the shear.

Bending will be cold, either manually or mechanically and diameter or greater than 32mm, provided that it is made use of control device in avoiding overheating and following the opinion of the representative of the control.

Diameter of cores used for bending will be consistent with the BAEL 91 rules and the approval certificates. The provisions of anchorage will be normal elbows 45° to return of square or double anchor elbow. Used steels will be degreased and free of scale. Bars with defects detrimental to their mechanical resistance, such as delamination, crack or chapped skin, will not be accepted.

The reinforcements will be shaped to provide exactly the lengths and the forms provided by the drawings of the company.

Assembly of the frames must be on the workshop of the site, but in a form of beam after implementation of the cheeks ever.

Coverings of reinforcement to the shuttering walls will be 2.5cm for concrete in elevation. Coverings of reinforcement to the shuttering walls will be 4cm for foundation concrete. Coverings of reinforcement in concrete forms will be obtained using precast concrete spacers or plastic spacers that dimension will be adapted to the result to get.

The concrete spacers include chevelus of attachment to the frame. Ligatures and mounting bars will be sufficient to avoid any distortion of assembly frame, both during the manipulation at the pouring of concrete.

In case of doubt on the quality of steels supplied on site, the employer or a representative of the contractor or, where applicable, the designated contractor may request, the responsibility of the company, to tests on samples taken on site. The tests will be carried out by an approved body.

For reinforcement of floor joists, all provisions will be taken to maintain the bars in the vicinity of support in a good position. Employment in sufficient number of cross-sectional

distributions will prevent this possible effect. Recoveries shall conform to the requirements of the 91 BAEI.

Reinforcement with no-adherent rust traces will be vigorously brushed before implementation in concrete forms. Shaped or not reinforcement will be stored on some planks and not on the ground.

The reinforcements will be supplied in minimum length of 12metres. The reinforcement iron rods to be used will be mild or high yield steel. No use of recycled and rusted reinforcement rods is permissible.

THE MIXTURE CALCULATED FOR 1m³ OF CONCRETE

	SAND(L)	GRAVEL(L)	CIMENT(Kg)	WATER(L)
Lean concrete	540	720	150	90
Foundation	400	800	300	180
Chaining,beams,lintels, Column, slabs	420	840	350	200

CONSTRUCTION SITE MIXTURE PER 50Kg BAG OF CIMENT

	SAND	GRAVEL	CEMENT	WATER	MIXTURE CALCULATE D IN KG/M ³
Lean concrete	3wheel barrows	4 wheel barrows	1 bag	3 buckets	150
Foundation	1wheel barrow	3 wheel barrows	1 bag	3 buckets	300
Chaining,beams,lintels, Column, slabs	1wheel barrow	2 wheel barrows	1 bag	3 buckets	350

Quality of Concrete.

Fifteen (15) days later after the opening of the construction site, and before any execution, the contractor shall submit to the National Laboratory "LABOGENIE" Civil Engineering or any other laboratory authorized by the control for approval, a composition of all concrete and mortars to be implemented, taking account of the materials delivered on the site.

All concrete used in the foundations (lean concrete, mass concrete, stressed and pre-stressed,...) will be executed with the CPJ 35 cement. The composition of concrete implementation will be defined by

an analysis of composition of FAURY, VALLETTA, DE DREUX or BOLOMAY methods, carried out by the National Laboratory of Civil Engineering. The contractor shall bear the costs of new composition in laboratory studies. All concrete for reinforced concrete must meet the conditions of required resistance. The requirements are the following.

- Characteristic of 28 days compressive strength; 20 bars
- Resistance to traction at 28 days; 22 bars.

In case these values are not obtained, the company will produce a supporting calculation note of security works concerned in accordance with the rules BAEI. 91. Otherwise, it will request the demolition of the concerned works or their strengthening.

Manufacture of concrete and mortar.

The manufacture of concrete will be conducted by a central concrete to weight determination. Whatever the manufacturing process used, the products obtained shall be homogeneous and perfectly coated aggregates of binders. The duration of mixing to be sufficient to achieve the result intended; once this is achieved, the mixing should not be extended.

It is the process of measuring concrete mix ingredients either by volume or by mass and introducing them into the mixture. Traditionally batching is done by volume but most specifications require that batching be done by mass rather than volume. Percentage of accuracy for measurement of concrete materials is as follows:

Cement: When the quantity of cement to be batched exceeds 30% of scale capacity, the measuring accuracy should be within 1% of required mass. If measuring quantity is less than 30% i.e. for smaller batches then the measuring accuracy should be within 4% of the required quantity.

Aggregates: If the measurement is more than 30% of the scale capacity then the measuring accuracy should be within 1%. If measurement is less than 30% then the measuring accuracy should be within less than 3%.

Water: Water is measured in volumetric quantity as 1 litre = 1kg. In case of water, the measuring accuracy should be within 1%.

Mixing the concrete: The mixing operation consists of rotation or stirring, the objective being to coat the surface the all aggregate particles with cement paste, and to blend all the ingredients of the concrete into a uniform mass; this uniformity must not be disturbed by the process of discharging from the mixer.

It is important to know the minimum mixing time necessary to produce a concrete of uniform composition, and of reliable strength. The mixing time or period should be measured from time all the cementing materials and aggregates are in mixer drum till taking out the concrete. Mixing time depends on the type and size of mixer, on the speed of rotation, and on the quality of blending of ingredients during charging of the mixer. Generally, a mixing time of less than 1 to 1.25 minutes produces appreciable non-uniformity in composition and a significant lower strength; mixing beyond 2 minutes causes no significant improvement in these properties.

Concrete Placing and Compaction of Concrete: The operation of placing and compaction are interdependent and are carried out simultaneously. They are most important for the purpose of ensuring the requirements of strength, impermeability and durability of hardened concrete in the actual structure. As far as placing is concerned, the main objective is to deposit the concrete as close as possible to its final position so that segregation is avoided and the concrete can be fully compacted. Once the concrete has been placed, it is ready to be compacted. The purpose of compaction is to get rid of the air voids that are trapped in loose concrete.

To compact concrete you apply energy to it so that the mix becomes more fluid. Air trapped in it can then rise to the top and escape. As a result, the concrete becomes consolidated, and you are left with a good dense material that will, after proper curing, develop its full strength and durability. Vibration is the next and quickest method of supplying the energy. Manual techniques such as rodding are only suitable for smaller projects. Various types of vibrator are available for use on site.

REINFORCED CONCRETE

Reinforced concrete is concrete in which reinforcement bars ("rebars"), reinforcement grids, plates or fibers have been incorporated to strengthen the concrete in tension. Other materials used to reinforce concrete can be organic and inorganic fibres as well as composites in different forms. Concrete is strong in compression, but weak in tension, thus adding reinforcement increases the strength in tension. In addition, the failure strain of concrete in tension is so low that the reinforcement has to hold the cracked sections together. For a strong, ductile and durable construction the reinforcement shall have the following properties:

- High strength
- High tensile strain
- Good bond to the concrete
- Thermal compatibility
- Durability in the concrete environment

In most cases reinforced concrete uses steel rebars that have been inserted to add strength. Concrete is reinforced to give it extra tensile strength; without reinforcement, many concrete buildings would not have been possible. Reinforced concrete can encompass many types of structures and

components, including slabs, walls, beams, columns, foundations, frames and more. Reinforced concrete can be classified as precast or cast in-situ concrete.

Concrete is a mixture of Coarse (stone or brick chips) and Fine (generally sand) aggregates with a binder material (usually Portland cement). When mixed with a small amount of water, the cement hydrates to form microscopic opaque crystal lattices encapsulating and locking the aggregate into a rigid structure. Typical concrete mixes have high resistance to compressive stresses (about 4,000 psi (28 MPa)); however, any appreciable tension (e.g., due to bending) will break the microscopic rigid lattice, resulting in cracking and separation of the concrete. For this reason, typical non-reinforced concrete must be well supported to prevent the development of tension. If a material with high strength in tension, such as steel, is placed in concrete, then the composite material, reinforced concrete, resists not only compression but also bending and other direct tensile actions. A reinforced concrete section where the concrete resists the compression and steel resists the tension can be made into almost any shape and size for the construction industry.

SETTING OUT

Setting out is the process by which information is taken from the construction design drawings, and pegs, profiles or other marks are then set to control the construction works and ensure that each element of the works is constructed in the right position and to the correct level. The method of setting out is the reverse of surveying process. The process involves the positions and levels of building lines and road alignments shown on the construction plans to be established on the ground by various techniques and instruments.

The importance of setting up a site is determined by the volume and the nature of work to be realized, the number of workmen or laborers, the number and the type of machines. The plan of setting up a building site will have to take into account management and protection measures.

In this regard, the selected site must be at a distance from at least:

- 50 m off the road;
- 100m off a lake or river;
- 100m off habitation (dwelling);

The site will have to be selected in order to limit clearing, the pulling up of shrubs or bushes and the demolition of the trees. The valuable trees will be preserved and protected.

The site must be selected away from sensitive zones particularly the marshy zones, the wetlands, sacred zones and the hillsides. Lastly, the site should envisage an adequate Water drainage on the whole of its surface

The setting out profile boards will be at least 1,20m from the outside axis, this to facilitate terracing (trench and other earthworks) and a good circulation. The conformity of the setting out axis of the building shall be approved by the contract engineer.

The minimal depth of the excavation trenches will be of 70cm, and depending on the soil bearing capacity.

The setting out of the building must be duly supervised by the Control Engineer (Divisional Chief of Section for Rural Engineering and the Improvement of Life in Rural Areas of MOMO). In the same vein, all building materials (sand, gravel, cement, rods, roofing sheets, ridge covers, aluminium sheets for fascial board, wood, paint, plywood, metal doors, angle bars, electrical materials and fittings, etc..) must be approved by the control Engineer before use. All phases of works (formwork, steel work, Concrete/mortar mix, prepared surfaces, Etc...) must be received and minutes drawn to that effect .

FORMWORK

Formwork shall be the simple type. It must be able to resist without noticeable deformations all the weight and pressure exerted on it by the Concrete. It must equally resist effects of concrete vibration and the weight of workers on it during concreting. The frameworks should be water tight to avoid the leakage of cement.

- 14 wheelbarrows of 60 liters gravel 7/15 is 480 liters
- 210 liters of water
- 2,5 wheelbarrows of sand or its equivalent is 190 liters.

BACKFILLING

Backfill shall be pushed into place and compacted on the surface to confer the required stability. Ideally, backfill is lateritic soil that drains easily. The soil excavated from the peripheries of the dam basin may be used in backfilling provided it is of good quality. The backfilling will be done in compacted layers of 20cm to 40cm thick each. The soil of each layer should be of optimal moisture. The soil to be used for backfilling should be free from noxious substances including vegetable matters.

SIMPLIFIED ENVIRONMENT CLAUSES

These standard clauses constitute the Environmental Regulations relating to the construction works contracts within the framework of the Republic of Cameroon.

Thus, every enterprise pre-selected for a works contract will have to implement not only measures aimed at mitigating the socio-environmental impacts of the micro-projects but also environmental and social clauses outlined below. It should be stressed that these clauses apply to all types of micro-projects, the enterprise as well as all sub-contractors or dealers.

These measurements include:

- A reduction in the raising of dust particles at the work site in order to protect the health of the beneficiary population and site workers, by regular watering of the site, or the adoption of an appropriate calendar;
- A Reduction in sound (noise) effects due to the movements of the equipment and machines within the construction site;
- Non obstruction of the existing rivers by works, or the deposit of waste in the river channel
- Putting in place a management plan for oils, fuel, lubricants and other dangerous products. This plan will have to include the recuperation of the above mentioned products and their transfer to specialized companies for treatment;
- Automatic stop of works in the event of discovering of an archaeological or historical artefact, then report immediately to the services of the Ministry of Culture;
- Prohibition to transport or drive out game, hunting and non timber forest products by the personnel of the building site;
- Put at the disposal of the working site adequate equipment for potable water and domestic use water;
- Priority recruitment for local labor, as well as the use of local materials;
- Putting of warning Signs (sign boards) at building site during and after work; putting speed limits warning signs as well in order to protect the safety and health of the resident population and of site workers;
- The wearing of appropriate equipment & attire (e.g. work clothes) by site workers.
- Restoring (*putting back to its original nature*) gradually installations at building site at the end of works;
- Organizing information and sensitizing campaigns for site workers and the beneficiary populations, on medical risks, risks of accidents, and on the impacts of poaching.

Starting of works and sensitization of stakeholders

Before the effective start of works, the company or enterprise must prepare an environmental action plan specifying the whole of environmental measures to be implemented, as well as rules of procedures mentioning in a specific way the safety requirements and in particular the wearing of appropriate equipment (work clothes) and speed limit warning signs. Furthermore, these internal rules and regulations will have to prescribe the prohibition of alcohol consumption during working

b) Bringing back the site to initial or original state (Restoration of the site) & withdrawal from the site

At the end of works, the site will have to be brought back to its initial or original state. In this regard, installations necessary hereafter will have to be carried out:

- The adjusting of opening materials, then the leveling of the site and in particular leveling of the top soils in order to facilitate the infiltration of water, re-planting of grass and trees as the case may be,
- Restoration of the former natural flows,
- Removal of the dilapidated aspect of the site,
- Fitting up (either through re-filling) of pits in order to avoid the erosion of the degraded soil,
- Restoration of the pit and recuperation of surface waters and conservation of the slope, if the quarry or the borrowed zone can be used for other uses - livestock, playgrounds for the inhabitants, etc.

As regards the working site, the contractor will complete all necessary work to restore the site (bringing the site to its original state). The contractor will have to take away all his material & machines. He is not supposed to abandon any equipment nor materials on the site, or at the surroundings, without prior notice of the controller. This restoration of the site relates to all its deviations and contours (e.g. foot paths etc) set up during the works.

It is desirable that the sites should be restored in a progressive way.

Clearing of undergrowth and pruning

Clearing of undergrowth and pruning of the immediate surroundings of the work in order to improve on the exposure of sunlight and to improve on the visibility.

As regards pruning, all the branches overhanging the platform will be cut vertically passing by the clearing limit. All the trees will be cut down overhanging the immediate surroundings and threatening to fall on the work or to impede circulation after a tornado.

The question on clearing of the undergrowth consists of cutting at ground level without uprooting the vegetation.

All trees and shrubs at the entrance and exit of the works (bridges, etc.) will be uprooted so as to facilitate the running of water and to facilitate the regular inspections of the works.

Lastly, it is requested from the contractor to identify as from the starting of works, the buyers (middlemen) of the aforementioned waste among the residents (fodder for the cattle, for construction, fuel wood, etc). It is prohibited in the areas of the Extreme North and North to burn on the spot wastes vegetation that have been cut.

For other regions, if the burning of waste is authorized by the Controller, the contractor must take additional precautions by increasing for example the width of the safety belts around waste to burn, and prevent the residues from being an obstacle to the running off of water.

Management of water Resources

The contractor will have to avoid any conflict which can result from the use of water resources, in particular in the Northern regions of Cameroun.

Thus, for these water needs or requirements (watering of area around the works), the taking away, will have to be done after obtaining the necessary authorization from the competent services (Regional Delegation of Water and Energy) and in consultation with the beneficiary populations.

In any case, the company or enterprise will have to avoid taking away important items in seasonal rivers, likely to stop the water satisfaction needs of the residents or beneficiary population. In addition, he will have to avoid intervening in sensitive zones; avoid introducing various pollutants resulting from washing or draining of vehicles oil and machines. Lastly, he will not have to undertake the installation of equipment that can stop the flowing of rivers, without prior notice of the competent Services.

Compensation for the damages caused to third parties

It can happen that the company hurts an individual in a deliberate or accidental manner (destruction of crops, habitat, etc). If this wrong is not taken into account by the project owner or contracting authority, it will have to be compensated with the expenses from the company and satisfactorily to the party. On the other hand, he will have to issue a certificate of compensation to him, in order to avoid any other later complaints.

HEALTH AND SAFETY

Health and safety are factors that must be pursued with as much vigour as other management objectives. Ensuring the well-being and safety of all workers or visitors at construction sites will improve performance; minimize accidents and illness which in turn will reduce disruption of work as well as consequent expenses.

The physical well being and safety of workers on site as well as safety of visitors to the site should be of primary concern to the contractor and implementation of a project. An accident prevention programme should be established to minimize the number of accidents that can happen on a building site. All workers should be briefed on safety standards and measures to be taken to handle accidents. 'Good housekeeping' on a construction site is very important if accidents are to be avoided. Good housekeeping on a construction site includes the following:

1. Keeping the site tidy;
2. Quickly clearing away debris that can be hazardous to persons moving around the site;
3. Removing nails from used timbers;
4. Making sure that nails, broken glass and other harmful objects are not left lying around;
5. Making sure that each worker is personally responsible to clean-up as well as make good whenever needed after an item of work is completed.
6. Making sure that live power lines with unprotected joints and exposed wires are not allowed to be used or left exposed in a way that may cause harm to persons
7. Making sure that materials are stacked in a manner that would not cause harm to persons
8. Making sure that any live flames are not left untended if they are used at all for a purpose
9. Making sure that pits or excavations are clearly identified and protected so as not to cause injury to people by using marking tape, danger signs or red flags as appropriate
10. Making sure that plastic or polythene sheets are not used as temporary floor covering in locations especially where ladders are used because such coverings are too slippery and dangerous
11. Making sure edges of covering material on the floor are well tucked in so as not to cause persons to trip
12. Making sure that floor surfaces on which water has spilled are quickly mopped and made sufficiently dry to prevent injury due to persons slipping.
13. Making sure that animals and children are kept out of working areas and all materials and tools and paint are kept out of their reach
14. Making sure that workers at the building site tie back long hair or tuck their hair into a hat
15. Making sure when painting to keep the room well ventilated and not allow eating or smoking while painting or using equipment

6.2 REINFORCED CONCRETE CULVERT PIPES

6.2.1 Description

This work shall consist of concrete culvert pipes furnished and installed at such locations as are shown on the Drawings or as directed by the Engineer in accordance with these Specifications and in accordance with the classes, lines, levels, grades and dimensions shown on the Drawings.

The work shall include the furnishing and construction of such joints and such connections to other pipes, catch basins, manholes, walls and other items as may be required to complete the structure as shown on the Drawings. The work shall also include connection of existing drains, which have been interrupted by the road construction, to the new drainage system as directed by the Engineer.

6.2.2 Materials

6.2.2.1 Reinforced Concrete Pipe

Reinforced concrete pipes for culverts shall be constructed fully in accordance with the Drawings and Sections 5.1 and 5.2 of these Specifications.

6.2.2.2 Mortar

Mortar for joints shall contain one part Portland cement and two parts sand by dry volume unless otherwise required by the Drawings or the Specifications.

The amount of water in the mix shall be such that the consistency of the mortar is suitable for the purpose intended and to the satisfaction of the Engineer.

All mortar shall be used within 30 minutes of adding the water.

6.2.2.3 Reinforcement Steel reinforcement shall be in accordance with Section 5.2 of these Specifications, except where modified by the Drawings.

6.2.2.4 Bricks

Bricks shall be in accordance with Section 5.5 of these Specifications.

6.2.3 Construction Methods

6.2.3.1 General Pipes shall either be laid in existing ground, or if to be placed under the embankment fill this shall have been constructed to a height greater than the crown of the pipe in accordance with Section 2.6, before the Contractor will be permitted to excavate to place the pipes.

6.2.3.2 Excavation The width of the pipe trench shall be sufficient to permit satisfactory jointing of the pipe and thorough tamping of the bedding material under and around the pipe. Before laying, the ground shall be trimmed true to line and grade, as directed by the Engineer, over sufficient width to permit satisfactory construction of the bedding.

Special care shall be taken to remove any hard or deleterious material from the foundation area. When soft, spongy or unstable soil is encountered, such soil shall be removed under the pipe for a width and to a depth as directed by the Engineer and replaced with sand or other suitable selected material properly compacted to provide adequate support for the pipe. The prepared surface shall provide a firm foundation of uniform density throughout the length of the culvert. Excavated materials classified as suitable should either be utilised as back filling, embankment fill or if surplus be stockpiled on site as described in Section 2.2.3.4 of these Specifications. Excavated material classed as unsuitable shall be carried stockpiled as described in Section 2.2.3.3 of these Specifications.

6.2.3.3 Bedding

Bedding for pipe culverts shall conform to the requirements given below for Class "A" or "B" bedding, whichever is called for on the Drawings or by the Engineer. If the class of bedding is not shown, Class "B" bedding shall be provided.

A) Class "A" Bedding - Concrete cradle for pipe culverts shall consist of a continuous concrete cradle constructed of Class 15 concrete in conformity with the details shown on the Drawings and the requirements of Section 5.1 of these Specifications.

B) Class "B" Bedding - Class "B" bedding shall be constructed by bedding the pipe culverts in a trench cut in the natural ground or embankment to a depth as shown on the Drawings. The pipe culverts shall be bedded on a thickness of bedding material as shown on the Drawings accurately shaped by a template to fit the lower part of the pipe culvert exterior.

6.2.3.4 Installation

All concrete culvert pipes shall be laid with reinforced and mortared joints. The pipe shall be laid carefully and in straight lines. Before succeeding sections of pipe are laid, the lower half of the groove of the proceeding section shall be plastered on the inside with cement mortar of sufficient thickness to bring the inner surface of the abutting pipes flush and even. At the same time the upper half of the succeeding pipe shall be similarly plastered with mortar. After the pipe is laid, the remainder of the joint shall be filled with similar mortar, and sufficient additional mortar shall be used to form a bead around the joint. The inside of the joint shall be wiped and finished smooth. The mortar on the outside shall be protected with brickwork to allow backfilling to proceed.

6.2.3.5 Backfilling

Backfilling shall be carried out with material as indicated on the Drawings. It shall be placed in uniform layers not exceeding 15 cm in uncompacted depth and compacted as embankment fill for

PART 07

DETAILED BILL OF QUANTITIES

QUANTITATIVE AND COST ESTIMATE FOR THE REHABILITATION OF ROAD FROM NGARIFUM TO SANTABENG JUNCTION PHASE I IN NGYEN MBO

No	DESIGNATION	UNITE	QTY	U.PRICE	Montant
SERIE 100 : INSTALLATION					
101	Site Installation	LS	1.0		
102	Transportation of Equipments	LS	1.0		
	SUB-TOTAL SERIE 100				
SERIE 200 : CLEANING AND LEVELING					
201	Roadside clearing	m ²	20,000		
202	Backfill with Laterite gravel from borrow pit	m ³	400		
203	Creation of earth roadsides drainage dithe and divergents with grader	ml	1.000		
204	Road enlargement	m	6		
	SUB-TOTAL SERIE 200				
SERIE 300 : ENGINEERING STRUCTURES					
301	Metal ring culvert ø600	ml	7		
302	Collection chamber in stone masonry for metal ring culvert ø600	U	7.0		
303	Culvert head in stone masonry for metal ring culvert ø600	U	7.0		
304	Stone masonry gutters	U	20		
305	Cyclopean concrete pavement	m ²	50		
	SUB-TOTAL SERIE 300				
	TOTAL HT				
	TVA 19.25%				
	TOTAL TTC				
	AIR 2.2 or 5.5%				
	NET A MANDATER				

ARRETE LE PRESENT DEVIS AU MONTANT TOTAL TOUTES TAXES COMPRISES DE FRANCS CFA DE:

PART 08

UNIT PRICE BREAKDOWN

Lot :					
SUB-DETAIL OF PRICE N°:					101
DESCRIPTION OF ACTIVITY ON					
Prix N°:	Daily output		Total Quantity:	Unit:	Duration of activity (Days):
	CATEGORY	NUMBER	Daily Salary	Paid Man-day	Amount
A - PERSONNEL					
		TOTAL A			
	TYPE	NOMBER	Daily rate	Days billed	Amount
B - EQUIPMENT					
	TOTAL B				
	TYPE	UNIT	Unit price	Consumption	Amount
C - MATÉRIALS					
	TOTAL C				
D	TOTAL DIRECT COST		A+B+C		
E	GENERAL SITE RISK		10%	D x 10%	
F	GENERAL HEAD OFFICE EXPENSES		5%	D x 5%	
G	COST PRICE		(D+E+F)		
H	RISK + PROFIT		10%	G x 10%	
I	BID PRICE EXCLUDING TAXES		(G+H)		
J	UNIT PRICE EXCLUDING TAXES		(I/Qty)		

PART 09 ANNEXES

Undertaking by the Bidder

I the undersigned (name and first name of the signatory)

_____ acting as _____ (quality of the signatory with respect to the company), of Nationality _____, and residence in _____.

After having read and taken note of all the parts of the Open National Invitation to Tender in emergency procedure N° 01 /ONIT/MC/ITB/2024 OF 07/02/2024
FOR THE REHABILITATION OF ROADS FROM NGARIFUM TO SAMTABENG JUNCTION
PHASE I IN NGYEN MBO, MOMO DIVISION, NORTH WEST REGION.

I submit and commit myself to carry out the aforementioned JO in accordance with the conditions of the Special regulations of the Invitation to tender, the special Technical specifications and the special Administrative Clauses, in particular the quantitative and qualitative confirmation of work, the respect of the deadlines, the guarantees and the insurance.

I commit myself moreover to ensure the registration and paying the forwarding costs of the contractual parts.

I declare to have perfect knowledge of the decree n° 33/CAB/PM of February 13 2007 putting the general Administrative clauses applicable to the Contracts of public works and supplies.

I confirm my agreement on the terms of the Particular Administrative Clauses (Draft contract) and attached the initialed copy of the aforesaid document to my offer.

I declare moreover that I remain committed by the present tender during a one hundred and twenty (120) days deadline as from the date of opening of the bids.

Done in.....on the

The CONTRACTOR (Signature and seal)

BID BOND

Reference of the guarantee: N° _____

Invitation to tender N° _____

We understand that _____ (hereinafter called "the bidder"), has submitted his bid on _____ for the **REHABILITATION OF ROADS FROM NGARIFUM TO SAMTABENG JUNCTION PHASE I IN NGYEN MBO**, Momo Division, North West Region

We, _____ (Bank) of _____ (country), with our head quarter in _____ hereby declare to guarantee payment to the Delegated Contracting Authority of the sum of _____ (in letters and in figures), that the Bank is committed to pay completely to the Delegated Contracting Authority, bidding itself, its successors and assignees.

Signed and authenticated by the aforementioned Bank this (day) of (month), and (year).

The conditions of this commitment are as follows:

1. If after the opening of the bids, the bidder withdraws his Offer during the validity period specified by himself in his tender, or
2. If the bidder, having been notified of the award of the JO by the Delegated Contracting Authority during the period of bid validity:
 - Fails or refuses to sign the JO even though required to do so:
 - Fails or refuses to furnish the final bond for the JO as provided for by the contract.

We undertake to pay the Delegated Contracting Authority an amount up to the maximum of the sum referred to above upon receipt of his written demand, without the Delegated Contracting Authority having to substantiate his demand, provided that in its demand the Delegated Contracting Authority shall note that the amount claimed by him is due, because on or the other or both of the above condition(s) has (have) been fulfilled and he shall specify which condition(s) took effect.

This bond shall enter into force from the date of signature and from the date set by the Delegated Contracting Authority for the submission of tenders. It shall remain valid up till the thirtieth day inclusive following the end of the deadline for the validity of tenders. Any request by the Delegated Contracting Authority to cause it to take effect should reach the bank by registered mail with an acknowledgement of receipt before the end of this period of validity.

This bond shall, for purposes of its interpretation, be submitted to Cameroon law.

Signature and stamp of the Guarantors

Date _____

Address _____

PERFORMANCE GUARANTEE

JOBGING ORDER N° ____/JO/MC/ITB/2024

We understand that _____ (hereinafter called "the contractor"), has engage pursuant to JOBBING ORDER N° ____/JO/MC/MC/ITB/2024 awarded after an open national invitation to tender N° 01 /ONIT/MC/ITB/2024 OF 07/02/2024 FOR THE REHABILITATION OF ROADS FROM NGARIFUM TO SANTABENG JUNCTION PHASE I IN NGYEN MBO., MOMO Division, North-West Region.

And that you stipulated in the aforementioned contract that the Contractor will give you a banking guarantee emanating from a bank installed in Cameroun and approved by the Minister in charge of Finances, of the amount stipulated hereafter, like guarantee of the good execution of his obligations, in accordance with the JO,

And that we agree to give a guarantee to the Contractor,

As of the time, we affirm by the present ones that we go guaranteeing and persons in charge in your connection, in the name of the Contractor, for a maximum amount of (*amounts of the guarantee in figures and letters*),

And that we commit ourselves paying you, as of reception of your first written request informing us that the Contractor does not conform to the stipulations of the contract, and without quarrel or discussion, all the amount, within the limits of (*amounts of the guarantee, stipulated above*), without you having to prove or give the reasons or the reason of your request of the amount indicated above.

The present guarantee is valid until the provisional acceptance of work object of the JO.

Signature and seals of the Guarantors

Date _____

Address _____

N°	DESIGNATION	EXISTENCE		OBSERVATIONS
		NO	YES	
A	WORKS DIRECTOR			
1	Copy of National Identity Card if not no notation of N°A			
2	Certified copy of diploma, C V dated and signed and Attestation of availability dated and signed			
B	SITE FOREMAN			
1	Copy of National Identity Card if not no notation of N°A			
2	Certified copy of diploma, C V dated and signed and Attestation of availability dated and signed			
C	TEAM LEADER : Building			
1	copy of National Identity Card.			
2	Certified copy of diploma			
3	C V dated and signed and Attestation of availability dated and signed			
D	TEAM LEADER : Wood works			
1	Certified copy of diploma and copy of National Identity Card.			
2	C V dated and signed and Attestation of availability dated and signed			
	TOTAL		/09 YES	

GRADING SCHEME – TECHNICAL FILE

II - REFERENCES

N°	DESIGNATION	EXISTENCE		OBSERVATIONS
		NO	YES	
A	02 References in the road or public works with justification (amount at least 15 000 000 all taxes inclusive) for the past 04 years.			
1	First project			
2	Second project			
	TOTAL		/ 02YES	

III-EQUIPMENT

N°	DESIGNATION	EXISTENCE		OBSERVATIONS
		NO	YES	
1	Proof of ownership or rental of a vehicle (Pick up 4 x 4 or van and a truck) in good operating condition with a current visite technique and a carte grise certified by the services of MINTRANSPORT			
2	Proof of ownership of a concrete mixer, compactor and vibrator in good operating condition			
3	Proof of ownership of Hand tools (building, carpentry) in good operating condition.			
	TOTAL		/ 03 YES	

IV – METHODOLOGY OF INTERVENTION AND WORK EXECUTION

N°	DESIGNATION	EXISTENCE		OBSERVATIONS
		NO	YES	
1-	ACKNOWLEDGEMENT OF SITE AND PRESENTATION OF THE COMPANY			
	Attestation of site visit and site visit report with relevant images			
	Project site layout plan with comments ²			
	Illustration of the map of the area with key ³			
	Organizational chart of the enterprise with comments			
	Organizational chart of the building construction site with comments ⁴			
2-	ACKNOWLEDGEMENT OF TECHNICAL SPECIFICATIONS AND PLANNING OF WORKS AND EXECUTION DATE LINE			
	A copy of CCTP (Special Technical Specification).duly initialed on each page, signed by the enterprise and dated on the last page.			
	Planning of work execution with comments ⁵			
	Installation: Origin of materials			
	Description of deployment of team			
3-	BUILDING CONSTRUCTION MATERIAL TESTS & METHODOLOGY OF EXECUTION OF WORKS			
	Description of tests on sand, gravel, cement and reinforcement. (steel rods)			
	Description of tests on mortar, blind concrete and reinforced concrete			
	Proper description of the methodology of execution of works ⁶			
	Description of health /safety /socio-economic and environmental measures at the building site			
	Description of the application of the HIMO approach			
	Description of maintenance measures during the guarantee period			
4	BUILDING CONSTRUCTION FINISHING			
	Plastering/pointing: General guidelines for plastering/pointing and finishing exterior surfaces			
	Painting: General guidelines for painting and finishing, exterior, metallic and wooden surfaces.			
	TOTAL		/ 17YES	

V- SELF FINANCING CAPACITY

N°	DESIGNATION	EXISTENCE		OBSERVATIONS
		NO	YES	
1	An attestation of financial credibility issued by the same Bank as for the bid bond (access to a credit or of other financial facilities to ensure the gross margin of self-financing necessary for the duration of the contract.) The available amount must be at least equal to 1/3 of the projected amount of the project.			
	TOTAL		/ 1YES	

VI- GENERAL PRESENTATION OF THE BIDS

N°	DESIGNATION	EXISTENCE		OBSERVATIONS
		NO	YES	
1	Presence, clearness of all documents, presentation of document in the order given in this tender and properly bound, Table of contents, pages numbered and separators apart from white, quality of document.			
	TOTAL		/ 2 YES	
TOTAL : GENERAL GLOBAL TECHNICAL NOTE				/25 YES

VERIFICATION OF THE ADMINISTRATIVE DOCUMENTS

	ENTREPRISE :	YES	NO
01	Undertaking by bidder stamped, signed and dated in conformity with the model attached		
02	Attestation of non-bankruptcy dating less than 3 months, issued by the Competent jurisdiction		
03	Attestation of domiciliation of Bank account of the bidder issued by a bank or any other first-order credit institution approved by the Ministry in charge of finance.		
04	Bank guarantee(of the same bank) on the list of banking institutions of first order approved by the Ministry in charge of finance, for an amount in francs CFA of 300 000 FCFA .		
05	Treasury Receipt of purchase of the tender file, as stipulated in the notice of call for tender.		
06	Attestation of C.N.P.S, valid and for the tender concern		
07	A non-exclusion certificate attesting that the bidder is not the subject of a temporary or permanent exclusion from public contracts, dated at most 3 months and issued by ARMP		
08	An attestation of the bidder's fiscal obligations signed by the competent Taxation authority dated at most 3 months.		
09	An attestation of non-indebtedness signed by the Director or the head of the tax centre.		
10	A Certified copy of taxpayer card valid, dated at most 3 months		
11	Attestation of site (visit with at least three (03) pictures)		
12	Plan and attestation of localization signed by the taxation authorities.		
13	CCAP completed and initialed on all the pages		
	General observation		

MODEL ATTESTATION SITE VISIT

COMPANY LETTER HEAD

**OPEN NATIONAL INVITATION TO TENDER, EMERGENCY PROCEDURE
N° 01/ONIT/MC/ITB/2024 OF 07/02/2024
FOR THE REHABILITATION OF ROADS FROM NGARIFUM TO SAMTABENG
JUNCTION PHASE I IN NGYEN MBO, MOMO DIVISION, NORTH-WEST REGION.**

ATTESTATION OF SITE VISIT

I _____, undersigned _____, acting
as _____, of Nationality CAMEROONIAN, and residence in
_____, bearer of NIC N° _____,

After having read and taken note of all the parts of the Open National Invitation to Tender
N°01/ONIT/MC/ITB/2024 OF 07/02/2024
FOR THE REHABILITATION ROADS FROM NGARIFUM TO SAMTABENG JUNCTION
PHASE I IN NGYEN MBO, MOMO Division, North-West Region.

I visited, inspected and gathered all relevant information concerning the project site, declare to have appreciated and under my responsibility, the project site configuration, the various difficulties related to the execution of the works.

I undertake and engage to execute the works on the site indicated/inspected without any claims as concern the site configuration in conformity to contractual clauses and construction norms/techniques and further technical instructions that shall be given for the quality physical execution of the works of which I present my offer.

IN TESTIMONY WHEREOF, this present site visit attestation is established by the enterprise to serve wherever and whenever necessary.

Date

Signature

PERSONNEL FORM

POST	Nunber	NAMES SURNAMES	AGE	FORMATION	DATE OF RECRUITEMENT	EXPERIENCE IN THE BUILDING SECTOR (AT LEAST 3 YEARS)	OBSERVATIONS
Works Director							
Site foreman							
Team leaders							

EQUIPMENT

N°	Designation	Marque	Capacity	Age	Present state	Proprietor	Localisation
1							
2							
3							
4							
5							
6							
7							
8							
9							

Annexe photocopies d'immatriculation

CONTRACTOR:

BP.....

Tel.

Fax.

TAX PAYER'S N°.....

BANK ACCOUNT N°.....

Represented by so Hereinafter referred to as the "Contractor"

ON THE OTHER PART

IT IS HEREBY AGREED AND ORDERED AS FOLLOWS

Page And the last of the jobbing order

JOBGING ORDER N°...../JO/MC/ITB/2024

AWARDED AFTER AN OPEN NATIONAL INVITATION TO TENDER

N° 01/ONIT/MC/ITB/2024 OF 07/02/2024

FOR THE REHABILITATION OF MUSWE, CHECKPOINT ROADS IN MBENGWI URBAN
AREA, MOMO DIVISION, NORTH-WEST REGION.

CONTRACTOR:

EXECUTION DEADLINE: three (03) Months

AMOUNT:

MONTANT FCFA	MONTANT TOTAL
TTC	
HTVA	
TVA (19,25%)	
A.I.R (2,2%)	
Net à Mandater	

Read and approved by the contractor

Mbengwi, the

Signed by the Mayor Mbengwi Council,
Contracting Authority

Mbengwi, the

REGISTRATION

**LISTE DES ETABLISSEMENTS BANCAIRES ET ORGANISMES FINANCIERS DEFINITIF AUTORISES
A EMETTRE DES CAUTIONS DANS LE CADRE DES LETTRE COMMANDES PUBLICS.**

BANKS

1. Afriland First Bank (AFB)
2. Banque Atlantique Cameroun (BACM)
3. Banque International du Cameroun pour l'Epargne et le Crédit (BICEC)
4. CITI Bank N.A. CAMEROON
5. Commercial Bank of Cameroon (CBC)
6. Ecobank Cameroon (EBC)
7. National Financial Credit Bank (NFC BANK)
8. Société Commercial de Banques Cameroun (CA-SCB)
9. Société Générale Cameroun (SGC)
10. Standard Chartered Bank Cameroon (SCBC)
11. Union Bank of Cameroon PLC (SCBC)
12. United Bank for Africa (UBA)
13. Bank of Africa Cameroun(BOA-C)
14. Credit Communautaire d'Afrique (CCA)
15. BGFI. Banque Gabonaise pour le financement International
16. Banque Camerounaise des PME. IBEPME

II- Insurance companies

1. Chanas Assurances S.A. BP 109/Douala;
2. Activa Assurances S.A. BP 12970/Douala ;
3. Zenithe Insurance S.A. BP 1540/Doual.
4. Area Assurance
5. Atlantique Assurance
6. Beneficial General Insurance
7. CPA Sa
8. NSIA Assurance
9. Pro- Assurance
10. SAAR Assurance
11. SAHAM Assurance

<p>PART10</p> <p>GRAPHIC PLANS</p>
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